

CHELAN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 22, 23, 2003 MINUTES

9:00 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:01 A.M. Employee Recognition Awards

The following Employees were recognized for their service to the County

Kay Vesper - Prosecutor's Office	10 Years
Susan Hinkle - Prosecutor's Office	15 Years
Ron Bonwell - Regional Justice Center	20 Years (Present for Award Presentation)

9:08 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the September 15, 16, 2003 minutes as corrected.

9:12 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a. Kathryn Nelson, Clerk, resignation
 - b. Eugene Ellis, Sheriff, length of service, S101-7
 - c. Randy Foltz, Sheriff, length of service, S131-7
 - d. Bruce Long, Sheriff, length of service, S131-7
 - e. Angel Ortega, Fair, temp help, \$8.75 hr
 - f. Alejandro Oropeza, Fair, temp help, \$8.75 hr
 - g. Martin Roys, Pest Control, lay off
 - h. Adam Gutzwiler, Public Works, resignation
 - i. Tim Larsen, Public Works, resignation
- Donation of 8 hours to Juvenile Employee 2003B4-209
- Claim for Damages
 - a. Refer to Prosecuting Attorney Claim 2003-53, Robert Stewart, alleged assault and battery 2003C9-77

9:16 A.M. BOARD DISCUSSION:

- Jail Committee Meeting Update
 - Letter from City of Wenatchee regarding Budget Figures and Revenue Shortfalls for Regional Justice Center 2003C8-344
 - Increase in INS Bed Rentals
 - Jail expansion project placed on hold at this time to look at start up costs, operating costs of new facility, and bed rental revenues
- Revenue Sharing Agreement between County and City of Wenatchee for Sunnyslope Urban Growth Area
- Crowding of Fish in Dam Fish Ladders

- Road Restrictions for County Roads and Current Conditions

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:08 A.M. DISCUSSION ITEMS:

1. Robert Knowles, Juvenile Administration Building Remodel Project Update
2. Tort Claims Fund
3. City of Wenatchee Request for Information regarding CCRJC (Discussed Earlier)
4. Ward North America L&I 3rd Party Administrative Contract
5. Budget Request for Administrative Support Services
6. Snow Removal Services/Bidding Procedures

10:44 A.M. ACTION ITEMS

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following items, **(pulling)** item **3(a)** to change venue to Chelan County and **(adding)** item **3(c)** Project Management Service Agreement:

1. **Budget Request – Transfer**
 - a. ORV to transfer \$251 from Fuel to CCMP 2003B4-210
2. **Notice of Hearing**
 - a. Emergency Budget Appropriation Master Plan Construction, \$200,000. 2003H6-49
3. **Contracts for Signature**
 - a. **(Pulled)** Ward North America, Inc Contract for Third Party Administration for Self Insured Industrial Insurance Program
 - b. Carreno Landscape Contract for Snow Removal-Prosecuting Attorney, Support Enforcement 2003C5-39
 - c. **(Added)** Project Management Services Agreement with Robert Knowles for Juvenile Administration Building Renovations Amendment No. 1 2003A5-121

10:45 A.M. Recessed

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator,
GIS Coordinator Mary Jo Sanborn

11:00 A.M. DISCUSSION ITEMS:

1. Salmon Festival Update
2. Hazard Mitigation Planning Update 2003C8-345
3. Cashmere Water Quality Loan Application
4. Title II/III Allocation Resolution
5. Stream Gauging Grant Agreement for 2003-05
6. Lake Chelan Water Quality Project Agreements
7. Upper Columbia Salmon Recovery Board Meeting Update
8. Participation by Cities on Salmon Recovery Board

11:32 A.M. ACTION

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items:

1. Resolution

- a. Adoption of **Resolution No. 2003-125** Title II/III Allocation Resolution

2. Contracts/Agreements

- a. Stream gauging grant agreement for 2003-05 2003C5-40

(11:33 a.m. Commissioner Hawkins leaves session for meeting)

11:33 A.M. Natural Resources Program Discussion Continues:

- Land Trust and Habitat Issues
- Channel Migration Zones

11:53 A.M. Recessed

CHELAN COUNTY SHERIFF

Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer

1:30 P.M. DISCUSSION ITEMS:

- County Law Enforcement Services Cost Breakdown for Discussion on Possible Contract with City of Chelan 2003C8-346
- Tow Company Billing for Impounds at Sheriff's Department Impound Lot
- Search and Rescue on Snow Creek Snow Wall
- Road Restrictions Remain in Place
- County Awarded COPS Universal Hiring Grant

DEPARTMENT OF CORRECTIONS

Regional Justice Center Director Dick Winn, Sergeant Ron Bonwell

2:15 P.M. DISCUSSION ITEMS:

- Contract Bed Rentals
- Revenue and Expenditure Worksheets

2:29 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110 (g) regarding personnel issues

2:41 P.M. Board resumes regular session

2:42 P.M. Discussion Items Continue:

- Supervisors for Forest Service Inmate Worker Crew
- Shift Modifications in Overtime Jail Staffing
- Budget Analysis
- Costs for DOC Parole Violation Hearing
- Commissioners Meeting at Chelan County Fairgrounds with Fair Board

2:53 P.M. Board recesses until Tuesday, September 23.

Monday, September 22, 2003

5:00-6:00 P.M. Board meets with Fair Board and Sportsplex representative regarding placement of donated bleachers. (see minutes)

Tuesday, September 23, 2003

8:34 A.M. Commissioner Hawkins opens session with all present for session.

8:34 A.M. BOARD DISCUSSION:

- Kelly Irby Parole Issues. It was **consensus** of Board to authorize Judge Small to appoint defense council for parole violation charge which is subsidized by state with an estimated cost of \$5,000 to \$7,000.

8:45 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110 (i) involving ongoing litigation. Judge Small remains for discussion.

9:04 A.M. Board resumes regular session

9:06 A.M. Board Discussion Continues with Counsel Dave Bohr present for discussion regarding Mission Creek Property and possible Appraisal.

9:10 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(i) litigation.

9:42 A.M. Board resumes regular session. It was moved by Commissioner Goehner, seconded by Walter and carried that the Board extend executive session for an additional 10 minutes pursuant to RCW 42.30.110(i) litigation.

9:52 A.M. Board resumes regular session with Board Discussion:

- Fair Visit Update on Bleacher Location, Fire Alarm System, Pavilion Electrical Panels, Arena and Horse Barn

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

10:00 A.M. DISCUSSION ITEMS

BID OPENING – CHIWAWA RIVER BRIDGE 703A

Bid Opening for Chiwawa River Bridge 703A by Public Works Department. Bid Opening Closed to Further Bids by Chairman Hawkins.

Bid opening proceeds with two bids submitted as follows:
One Way Construction \$ 39,561.50

KLM Construction \$ 38,250.00

Engineer's Estimate \$14,200.00

10:03 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board accept the bids as submitted. Bid to be awarded on September 30, 2003 after review by Public Works Department to insure bids meet bid criteria.
2003B1-58

10:04 A.M. PUBLIC HEARING - BLUE BIRD PETITION FOR ROAD VACATION
Commissioner Hawkins opens Public Hearing regarding the Vacation of a portion of Peshastin Mill Road by petition of BlueBird, Inc. Present for session are James Schmidt of the Chelan County PUD and Dan Gaspar of Hi Up Growers.

10:27 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board continue the Road Vacation Hearing.

10:28 A.M. Recess

**10:34 A.M. Board resumes session with Public Works Agenda:
DISCUSSION ITEMS:**

1. Special Transportation Planning Study Agreement
2. Local Agency Standard Consultant Agreement for RH2 Engineering, Inc.
3. Resolution for Biosolid and Fruit Waste Charges for Dryden Transfer Station
4. Resolution Amending the Annual Construction Program for 2003
5. Call for Bids – County Wide Guardrail
6. Sign Mylar for Sleepy Hollow Bank Repair

10:53 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items (**pulling**) item **1(b)** to look at hourly rate figures:

1. **Agreement for Signature**
 - a. Special Transportation Planning Study Agreement between Chelan County and Wenatchee Valley Transportation Council for the Monitor to Cashmere Corridor Study 2003A5-122
 - b. (**pulling**) Local Agency Standard Consultant Agreement between Chelan County and RH2 Engineering, Inc. for the Manson Boulevard Improvement Project
2. **Resolution**
 - a. Adoption of **Resolution No. 2003-126** Biosolid and Fruit Waste Charges for the Dryden Transfer Station
 - b. Adoption of **Resolution No. 2003-127** Amending Resolution 2002-154 for the Annual Construction Program for 2003
3. **Call for Bids**

- a. Call for Bids for the County Wide Guardrail project 2003B1-59

4. Miscellaneous

- a. Sign Mylar for Sleepy Hollow Bank Repair which will be a Small Works Project that will open on September 30, 2003

10:54 A.M. Public Works Department Discussion Items Continued:

- Joe Miller Road Project Update
- Speed Bumps for Riviera Blvd in Malaga and Riverbend Drive in Leavenworth Have Been Ordered
- Whispering Ridge Road Issue Forwarded to Prosecutor

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell, Code Enforcement Officer Ryan Walker

10:56 A.M. DISCUSSION ITEMS

1. Interim resolution establishing a grace period through January 1, 2004 for Chelan County Code 16.14.030 regarding fees for after the fact permits.
2. Update on Planning Department Meeting with Home Builders Association
3. Comments on Shoreline Master Program Guidelines
4. Planning Director's Conference in Chelan
5. Applications for Growth Management Grants to be Submitted by County
6. Bed and Breakfast Permitting Issues

11:31 A.M. Emergency Budget Appropriation Hearings

EBA Non Departmental \$222,819.00 to Regional Justice Center

11:31 A.M. Hearing opened by Commissioner Hawkins. No one from public present to comment on the Non Departmental EBA to Meet Operational Expenditures for Regional Justice Center.

11:34 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following additional revenue to the Regional Justice Account due to shortfalls in anticipated revenues:

1. Resolution

- a) Adoption of **Resolution No. 2003-128** for Emergency Budget Appropriation for Non Departmental to Regional Justice Center

11:38 A.m. Building/Planning/Fire Safety Discussion Items Continued:

- Citizen Concerns on Rental Uses and Bed and Breakfast Businesses
- Conditional Use Permit for Rock Pit Extraction Site on Highway 97A
- Citizen Complaint regarding South Wenatchee (Chapman Road) Property

2003C8-348

11:53 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items, **(adding)** item **2(a)** for Planning

Department Comment on Shoreline Master Program and **2(b)** Ward Contract with Venue changed to Chelan County:

1. Resolution

- a) Adoption of **Resolution No. 2003-129** Interim resolution establishing a grace period through January 1, 2004 for Chelan County Code 16.14.030 regarding fees for after the fact permits.

2. Miscellaneous

- a) Comments to Washington State Dept of Ecology 2003P1-17
b) *(Previously Pulled Administrative Agenda Item)* Ward North America, Inc
Contract for Third Party Administration for Self Insured Industrial Insurance Program 2003C5-41

11:54 A.M. Recessed

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Wenatchee River County Park Manager

1:30 P.M. DISCUSSION ITEMS:

- Health District Request for Septic Flow Documentation at Farmworker Housing Camp
- Department of Health Requests County Hire Engineer to Design New Sewage System – County will Request Lakeside Engineering Opinion on Need
- Monitor Park will Prepare Water Lines for Winter Months
- Limited Park Operations in October. Loops B and C will be Closed and Park Closure Set for November 1
- Request from Park Manager to Continue Part Time Work Over Winter – It was **consensus** of Board to allow Jerry Niebuhr to continue administrative duties such as invoicing, reservations, hiring at half time compensative rate of \$1500 per month
- Budget Review

MONITOR PARK FARM WORKER HOUSING CAMP

Donn Etherington, Farm Worker Housing Camp Director

2:05 P.M. DISCUSSION ITEM:

- Current Occupancy at 147 – Only four families
- Bid Update on Trees, Kitchen Cook Tops, Shower Repair
- Play Structure/Installation for Farmworker Camp
- History of Sewage Treatment System

2:17 P.M. Recess

FACILITIES MAINTENANCE DEPARTMENT

Facilities Maintenance Director Pat DuLac

2:21 P.M. DISCUSSION ITEMS:

- Project Manager Robert Knowles meets with Board to discuss Capital Facilities Plan as it pertains to the Juvenile Administration Building remodel. Also present are Gary Riesen, Fred Hart, Greg Pezoldt, and Phil Jans. Ray Faini joins discussion also.
 - There is need for asbestos abatement.
 - Current resident departments and departmental storage will need to be moved by October 15.
 - Suggested rental locations for storage/office are Chelan County Fair, County Shop, Fifth Street Fire Station
 - Systems Furnishings for new areas
 - Space Layout
 - Sample of Kalwall proposed to be used on Fourth Floor
- HVAC Internal Control Software Juvenile Administration Building and Law and Justice Center
- Jail Partnership Committee Questions Regarding Cost Allocation Plan
- Fairgrounds Fire Alarm System Update and Recommendation. It was **consensus** of Board to direct Facilities Maintenance Director to, 1. Fix current monitoring system to include relocation, 2. Install protection panel for keeping moisture, dust and dirt from electrical control panel. See recommendation. 2003C8-347

3:51 P.M. Board Discussion Continues:

- Apple Barrel Property Designation Change Reported
- Road Standards Update
- Big Y Interchange Correspondence and Update
- RSN Governing Board Meeting Discussions
- Land Assessments for Salmon Recovery/Land Trust
- Calendars for Budget Workshops in October
- Economic Development District Representation
- Replacement for Water Conservancy Board
- Link Board Attendance
- Risk Pool Training on Employee Legal Issues
- Expenditures for Risk Pool Funds
- Jail Budget Issues

4:47 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board adjourn until Monday, September 29, 2003. Board adjourned.

Filed Correspondence:

- Letter from Department of Health regarding Wenatchee River County Park On Site Sewage Systems 2003C8-349
- E Mail Correspondence from Jeff Wilkens/Senator Linda Evans Parlette regarding the Big Y Interchange 2003C8-350
- Washington State Liquor Control Board Notice of Temporary License to Horan Estates Winery 2003L1-31

- Washington State Liquor Control Board Notice of Temporary License to St Laurent Winery 2003L1-31
- Washington State Liquor Control Board Notice of Temporary License to Chateau Faire Le Pont 2003L1-31
- Letter from Ernest Bennett Jr regarding Ag Tourism in Chelan County 2003C8-351
- Chuck and Karen Friday letter regarding rental abuses 2003C8-352
- Copy of letter from Building Planning Department to Colville Confederated Tribes regarding Missouri Harbor CUP 2003C8-353
- Department of Community Trade and Economic Development to Building Planning Department regarding Growth Management Grants 2003C8-354
- Certificate of Appreciation to Commissioners from American Legion in Recognition of Flag Pavilion Proper Display of Flags 2003C8-355
- Letter from Prosecutor Gary Riesen to Building Industry Association of Washington in reference to Doubling of Permit Fees for Construction Prior to Permit Issuance 2003C8-356
- Letter to Kristin Eby Outlining Government Land Ownership Within Chelan County 2003C8-357
- County Law Library Annual Report 2003C8-358
- Shannon Hafermann Letter Supporting Terry Nowka and Weed Board and Knapweed Control 2003C8-359
- Correspondence from Cary Condotta Voicing Citizen Concerns Voiced by Lucy Conley of Burch Mountain Road Travel 2003C8-360
- David Soderstrom of Bainbridge Manufacturing Suggesting Tax Money Be Used as One Time Grant for Employers to Help Keep Long Terms Jobs 2003C8-361
- Notification from Certified Public Officials Program that County Administrator Cathy Mulhall has Completed Requirements and is Certified Public Official 2003C8-362

Vouchers Approved for Payment

		2003B4-
Current Expense	\$	190,545.71
All Other Funds		329,534.10
Total All Funds	\$	520,079.81

BOARD OF CHELAN COUNTY COMMISSIONERS
 BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board