

CHELAN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 8, 9, 2003 MINUTES

9:10 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board. (Commissioner Goehner to arrive later). Commissioner Hawkins explains late session opening due to fire briefing on Maple Creek Fire.

9:11 A.M. Don Dwinell, Phyllis Dwinell, and Jack Keller of the Better Government League, presenting a certificate of appreciation to Commissioners for their leadership and patriotism in correcting the flag display at the Chelan County Centennial Flag Pavilion.
2003C8-330

9:16 A.M. Commissioner Goehner arrives for session.

9:17 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the September 2, 2003 minutes as corrected.

9:24 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Diane Fancher, Regional Justice Center, transfer line item from extra help to LPN
 - b) Sunday Crawford, Regional Justice Center, transfer line item from Registered Nurse to Extra Help
 - c) Luanne Nelson, Superior Court, Length of Service Increase, to Step 7
 - d) Loraine Hohnstein, Superior Court, Length of Service Increase, to Step 5
 - e) Shannon Mattoon, Sheriff's Office, temporary to permanent, S-061
 - f) Lori Blanchard, Clerk's Office, new hire, A090
 - g) Ardith Feroglia, Prosecutor's Office, Extra Help, Resignation
- Claim for Damages
 - a. Refer to Prosecuting Attorney Claim 2003-51, Robert Stewart, alleged constitutional violations 2003C9-75
- Approval of August Payroll 2003B4-196

9:25 A.M. BOARD DISCUSSION:

- Maple Creek Fire Update relayed from Rex Reed of the Okanogan Wenatchee National Forest
- Commissioners Attending Chelan/Douglas Republican Women's Group Picnic Today
- Comments on Attendance and Exhibitors at Chelan County Fair
- Health District Committee's Screening and Selection Process for Hire of New Director
- New Director for Aging and Adult Care Has Been Chosen. Director start date is September 22

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:02 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 30 minute executive session pursuant to RCW 42.30110(g) to discuss Contract Negotiations. Attorney Stan Bastian present for discussion.

10:32 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board extend executive session for an additional 15 minutes pursuant to RCW 42.30110(g) to discuss Contract Negotiations.

10:51 A.M. Board resumes regular session.

10:51 A.M. DISCUSSION ITEMS:

1. Contract for Project Management Services with Robert Knowles
2. Chelan Douglas Health District Bylaws Amendment
3. Regional Jail Supplemental Funding Request 2003B4-197
4. Notice of Hearing for Jail Emergency Budget Appropriation
5. Risk Pool Deductible. It was **consensus** of Board that County will set \$100,000 figure for Risk Pool Deductible for Claims. Prosecutor's budget will receive \$30,000 for increased work load for claims management
6. Article in Newspaper regarding Leavenworth Chamber Hotel/Motel Payments. County will process voucher when findings report from State Auditor's Office arrives

11:10 A.M. ACTION ITEMS

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items (**adding**) item **4(b)** the Declaration of Emergency in reference to Maple Creek Fire:

1. **Budget Request – Out-of-State Travel**
 - a. Emergency Management Specialist Patrick Longergan to attend FEMA Training in Emmitsville, VA 2003B4-198
2. **Budget Request – Personnel**
 - a. Juvenile to refill Court Secretary position 2003B4-199
3. **Budget Transfer**
 - a. Regional Justice Center to transfer \$11,000 from Extra Help to Wages 2003B4-200
 - b. Tourist and Convention to transfer \$88.01 from Miscellaneous to Interfund Payments 2003B4-201
4. **Resolution**
 - a. Adoption of **Resolution No. 2003 - 120** Re: Chelan Douglas Bylaws Amendment – Two Reading System
 - b. (**Added**) Adoption of **Resolution No. 2003 - 121** Declaration of Emergency by One Commissioner for Maple Creek Fire Chiwawa Creek Road Closure

5. Contracts for Signature

- a. Contract for Project Management of County Remodel Projects with Robert Knowles 2003C5-37

11:11 A.M. Recessed

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:15 A.M. DISCUSSION ITEMS:

1. Lake Chelan Water Quality Committee Draft Interlocal Agreement
2. Title II/III allocation decision/draft resolution
3. Revised Hazard Mitigation Grant Contract
4. White River Tour Friday, September 12
5. Nason Creek Tour Friday, September 26

11:36 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items:

1. Contracts/Agreements

- a. Revised Hazard Mitigation Grant Contract #E04-026(See June 16,2003)
2003A5-88

**11:38 A.M. Ron Johnston Rodriguez meets with Board regarding WA-CERT Projects
DISCUSSION ITEMS:**

1. WA-CERT Projects as Prioritized in Sift Process

11:44 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action item:

1. Resolution

- a. Adoption of **Resolution No. 2003 - 122** Endorsement of WA-CERT Ranking of Projects at Sift Session July 9, 2003

NOON

CHELAN COUNTY SHERIFF

Chelan County Sheriff Mike Harum

1:31 P.M. DISCUSSION ITEMS:

1. Comprehensive Emergency Management Plan (CEMP) for Review
2. Fire Update
3. City of Chelan Request for Workshop on Potential Contract of Law Enforcement Services with County
4. Interlocal Agreement for the Support of Technical Systems by Chelan County to RiverCom

2:29 P.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following action item:

1. Contracts/Agreements

- a) Interlocal Agreement for the Support of Technical Systems by Chelan County
to RiverCom 2003A5-119

DEPARTMENT OF CORRECTIONS

Regional Justice Center Director Dick Winn

2:15 P.M. DISCUSSION ITEMS:

1. Jail Budget Projections
2. Additional Contract Prisoners from Border Patrol

2:48 P.M. Board Discussion:

- Share Project Request regarding Permit Fees for Low Income Housing Development

3:04 P.M. Counsel Dave Bohr Meets with Board regarding Property Foreclosure and Appraisal Issue

3:44 P.M. Board Discussion:

- Tuesday, September 9 Schedule - Commissioner Walter will attend funeral the morning of September 9

(3:47 P.M. Commissioner Goehner excused from session)

- Chelan County Fair Negative Cash Balance

3:50 P.M. Board recessed until Tuesday, September 9, 2003

Tuesday, September 9

8:00 A.M. Department Head Meeting

9:33 A.M. Board Discussion (Commissioner Walter excused from session)

- Chelan County Fair Cash Balance – Fair Made Deposit to Correct Negative Cash Balance
- Negative Cash Balance for Regional Jail, Jail Budget Narrative
- 2004 Jail Budget Increase Request
- Department Head Meeting Update
- Hours of Operation for Court Yard Grill
- Proclamation of “Patriot Day, 2003” by President Bush
- Emergency Budget Appropriation for Jail

PUBLIC WORKS DEPARTMENT

Greg Pezoldt, Public Works Department

10:05 A.M. DISCUSSION ITEMS:

1. Agreement for the Acquisition of right of way for Ken and Melissa McGraw
2. Call for Bids for Chiwawa River Bridge 703A
3. Stehekin Road History

10:16 A.M. Recess.

10:18 A.M. Board Discussion

- State Auditor Letter regarding Leavenworth Chamber Funds from Chelan County Hotel/Motel Tax

10:22 A.M. Public Works Department Discussion Items Continue:

3. (Continued) Stehekin Road History Discussion (filed for reference) 2003V1-33
4. Chelan County Fair request for free dumping of animal waste. Solid Waste Coordinator Brenda Harn present for discussion. Issue will be discussed in further detail when Commissioner Walter is present
5. Bio-solids Conference

10:50 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the following action items (**adding**) item **3(a)** Notice of Hearing and Item **3(b)** approval to disburse funds:

1. **Agreement for Signature**
 - a. Agreement for the Acquisition of Right of Way Chumstick Highway, Phase II between Chelan County and Ken and Melissa McGraw 2003A5-120
2. **Call for Bids**
 - a. For Chiwawa River Bridge 703A and signature on Project Plans 2003B1-57
3. **Miscellaneous**
 - a. **(Added)** Notice of Hearing for Emergency Budget Appropriation for Regional Jail in the amount of \$222,819.00 to be held 09/23/03 2003H6-46
 - b. **(Added)** Letter from State Auditor regarding Audit of Expenditures and Commissioner Approval to Disburse Hotel/Motel Tax Funds to Leavenworth Chamber 2003B4-202

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

10:45 A.M. DISCUSSION ITEMS

1. SHARE Project Request regarding Permit Fees for Low Income Housing Development

11:30 A.M. EMERGENCY BUDGET APPROPRIATION

EBA Chelan County Sheriffs Office in the amount of \$3000. No one from public present for comment.

11:31 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the following action item:

1. Resolution

- a. Adoption of **Resolution No. 2003 - 123** Emergency Budget Appropriation for the Chelan County Sheriff's Office in the amount of \$3,000.00

11:33 A.M. Building/Planning/Fire Safety Department Discussion Items Continued:

2. Hiway 97 Gravel Pit Zoning/CUP Concerns by Citizens
3. Permit Violation Fee Issues
4. Waste Water Meeting Update
5. Sun Ray Shores Appeal
6. Washington State Department of Ecology / Proposed Shoreline Master Program Guidelines. Discussion Postponed

Noon - Recessed

1:20 P.M. Board resumes session. All Commissioners present.

1:20 P.M. Public Works Director Greg Pezoldt and Solid Waste Coordinator Brenda Harn present to discuss Chelan County Fair request for free dumping of animal waste. Fees for dumping of wood waste for composting is \$10 per yard and given that there is no wood chipping involved in this material (which is 70% of the cost incurred by County for composting by County), it was **consensus** of Board that fees of \$3.00 per yard would be assessed for dumping of animal waste.

MONITOR PARK FARM WORKER HOUSING CAMP

Donn Etherington, Farm Worker Housing Camp Director

1:30 P.M. DISCUSSION ITEMS:

1. Current renters for pear harvest are 92 with 10 additional reservations
2. Camp Seasonal Housing Report 2003C8-331
3. Fence relocation to allow access to river for Farm Worker Housing Camp
4. Additional Trees for Landscaping Near Tents in Farmworker Housing Camp
5. Meeting with Septic System Engineer 2003C8-332
6. Request to Convert Cook Tops to Gas
7. 2003/2004 Farmworker Housing Budget Not Yet Approved by State

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Wenatchee River County Park Manager

2:02 P.M. DISCUSSION ITEMS:

1. Approval of House Rental Fees for 2004. **Consensus** of Board to sign letter outlining rental fees for House at Monitor Park for \$550 per month 2003B4-203
2. Budget Information
3. Presidential Proclamation to Fly Flag at Half Staff on Patriot Day September 11

2:12 P.M. Board Discussion Continues:

- Discussions to Continue on Permit Fees for SHARE
- Appraisal of Property and Foreclosure Issue
- Chief Deputy Auditor Position Survey

2:19 P.M. Recess

2:22 P.M. Board Discussion:

- Auditor Joins Board for Discussion Regarding Accounting Position Survey.

2:58 P.M. Recess

3:05 P.M. Sub Basin Planning Workshop

4:12 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board adjourn until September 15, 2003.

Filed Correspondence:

- Letter from Margaret Rayfield concerning extraction/recycling pit near Rocky Reach Dam 2003C8-333
- Washington State Liquor Control Board special occasion application for Wenatchee Valley YMCA 2003L1-29
- Letter of Thanks from National Park Service on Golden West Visitor Center Dedication 2003C8-334
- Letter of Appreciation from Ray Taylor for Nomination of Everyday Hero 2003C8-335

Vouchers Approved for Payment

		2003B4-204
Current Expense	\$	202,023.98
All Other Funds		<u>77,073.76</u>
Total All Funds	\$	279,097.74

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board