

CHELAN COUNTY BOARD OF COMMISSIONERS
AUGUST 25, 26, 2003 MINUTES

9:07 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:07 A.M. EMPLOYEE RECOGNITION AWARDS

Kevin Forrest	Prosecutor's Office	10 Years (Present for Award)
Debra Foltz	Sheriff's Office	10 Years

9:09 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the August 18, 19, 2003 minutes as corrected.

9:15 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a. Jennifer Jerabek, Dept of Nat'l Resources, FMLA Leave
 - b. Susan Hinkle, Prosecuting Attorney, Length of Service Increase
 - c. Glenda Vesper, Prosecuting Attorney, Length of Service Increase
 - d. Charles Short, Superior Court, Completed Employment Term
 - e. Marcos Sarabia, Fair, Step Increase
 - f. Barbara Trandum, Fair, Step Increase
- Claim for Damages
 - a. Refer to Prosecuting Attorney Claim 2003-48, Robert Stewart, alleged denial of due process 2003C9-72

9:17 A.M. BOARD DISCUSSION:

- Upper Columbia Salmon Recovery Board
- Dedication of Golden West Visitor Center in Stehekin and Meeting with National Park Service
- Attendance of Commissioners to Presidential Visit at Ice Harbor Dam
- Health Board Meeting Update
- RSN Board Meeting Update
- Kathy Bangsund Concern for Contract and Professional Liability Insurance for Employment Service Providers 2003C8-309
- RiverCom 911 Center Initial Start Up Credit Line
- Washington State Family Farm Summit October 13, 14, 2003 Hosted by IRIS
- Mission Creek Clean Up Issues
- County Assessor Boat Rental Request (Gary Riesen in attendance during discussion)

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:00 A.M. DISCUSSION ITEMS:

1. Prosecutor Gary Riesen discusses Risk Management & Risk Pool Deductible Limit
2003C9-
2. Commission Request to Prosecutor for Update on Whispering Pines Road Issues
3. Oversight of RiverCom Contracts with Other Entities to be Handled Outside of
Chelan County Prosecuting Attorney Workload
4. Auditor Evelyn Arnold and Deputy Auditor Dan Chambers regarding upgrading of
online access into the EDEN System. 2003C8-310
5. REET Fund Disbursements and Possible Project Credit Line
6. Work on Precinct Boundary Changes
7. Assessor Storage Request
8. Status of Hiring of Financial Services Manager

11:06 A.M. ACTION ITEMS

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items (**adding**) item **4(a)** the approval of Boat Rental Contract submitted by Assessor:

1. **Notice of Meeting**
 - a. Appropriation of \$3,000 in additional grant funds to Sheriff 2003H6-44
2. **Budget Transfer**
 - a. Boat Safety Fund to transfer \$5,000 from Extra Help to Distribution to Cities
2003B4-180
 - b. Juvenile to transfer \$6,000 from Salaries to Overtime 2003B4-181
3. **Budget Request – Capital Outlay**
 - a. DIS to replace Clerk’s Office PC with cost not to exceed \$1,800 2003B4-182
 - b. Assessor to purchase Dell Power Vault 725N with cost not to exceed \$2,850
2003B4-183
4. **Miscellaneous**
 - a. (**Added**) Boat expense Policy for Assessor for Lake Front Assessments 2003B4-184

11:10 A.M. Robert Knowles Meets with Board Re: Project Management of Capital Projects and involvement of Mr. Knowles in the Campus Renovation Project. Contract to be submitted for approval at a later date.

11:24 A.M. Board Discussion:

- Leavenworth Chamber Disbursement and Reporting Analysis by State Auditor
- Manson Bay Moorage Project
- Fairgrounds Water Construction Project
- Property Assessment and Property Use Designation Issue
- Permit Issuance for Logging and Fire Danger Road Restrictions
- Letter from Office of Community Development Housing Division Regarding
Farmworker Camp Operations C-8a
- Proposal for City of Chelan Jail Contract and Jail Operations
- Possible Topics for KPQ Radio Appearance

12:01 P.M. Recessed. Recorder Remains on for Voucher Signatures

CHELAN COUNTY SHERIFF

Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer, Chief Criminal Deputy Mark Mann

1:30 P.M. DISCUSSION ITEMS:

- Commissioner Attendance to Visit by President Bush to Ice Harbor Dam and Chelan County Sheriff's Helicopter commissioned by Secret Service
- Lease Contract with County and Fire District No. 1 for Fire Station on Fifth and Western Streets – Changes in Amortization of Leasehold Improvements
- Detailed Table Noting Sheriff's Grants 2003C8-311
- Columbia River Task Force Contract
- Amendment Adding Additional Roads to Fire Restrictions
- Dedication of Golden West Visitor Center and Meeting with National Park Service
- Emergency Radio Communications at Stehekin
- Appointment of Limited Commission to Stehekin Resident
- Participation of City of Chelan in RiverCom E991 System
- Contract with City of Chelan for Jail Operations. Jail Partnership cannot enter into agreement that guarantees bed rentals.
- Harassment Prevention and Awareness Classes to Begin Soon

2:13 P.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that that Board approve the following **(added)** action items:

1. Contracts/Agreements

- a. **(Added)** Lease Contract with County and Fire District No. 1 for Fire Station on Fifth and Western Streets Which Include Changes from Originally Proposed Contract in Amortization of Leasehold Improvements 2003C5-35

2. Resolutions

- a. Adoption of **Resolution No. 2003 - 109** Amending High Fire Danger Areas and County Road Restrictions

DEPARTMENT OF CORRECTIONS

Regional Justice Center Director Dick Winn

2:15 P.M. DISCUSSION ITEMS:

- Concerns regarding Inmate Worker Supervision in Chelan Area
- Jail Construction Meeting
- Request for Additional Jail Corrections Deputy to Allow 7 Members on Each Corrections Team
- Jail Director to Proceed with Cost Estimates on Jail Window Screens

2:27 P.M. Board recessed.

Tuesday, August 26

9:09 A.M. Session resumes with all present.

9:10 A.M. BOARD DISCUSSION:

- Letter from Building Industry Association of Washington and concern regarding fines for not obtaining permit prior to construction start 2003C8-312
- IRIS Washington State Family Farm Summit Program
- Monitor Park Farmworker Housing Issues
- Chelan County Information Packet to be Sent to Maria Cantwell Aid, Kristin Eby
- Favorable Comments regarding KPQ Radio Talk Show with Commissioners
- Reservoir at Chelan County Fair Now Filling with Water for Pavilion and Fair Use
- 9:30 a.m. Ray Faini Meets with Board regarding Payroll Change Notices for Forestry Education Program

9:40 A.M. Recessed

PUBLIC WORKS DEPARTMENT

Assistant Public Works Director Gary Owen

10:05 A.M. BID AWARD: Dryden Landfill Cover

Four bids were presented on August 19, 2003 After review by Public Works Engineer insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Goodfellow Brothers as low bidder at \$388,320.00.

10:06 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried, that the Board award the bid for the Dryden Landfill Cover to Goodfellow Brothers at a bid amount of \$388,320.00 2003B1-56

10:11 A.M. DISCUSSION:

1. Amendment to Services Agreement for Engineering Services
2. Agreement for the Acquisition of Right of Way for Chumstick Highway
3. Temporary Agreement for Access and Construction Easement
4. Treasurer Costs for Simplex Properties
5. Treasurer Costs for Malaga Land Company
6. Order of Examination for Blue Bird, Inc.
7. Commissioners' Notice of Hearing for Blue Bird, Inc.
8. Resolution for Temporary Closure of Westcott Drive
9. Chapman Road Surplus Property Update
10. Lake Chelan Recreation District Franchise Agreement Update
11. Road Standards Update
12. Union Valley Guardrail and Curve Work Scheduled in Construction Plans for 2004
13. High Fire Danger Resolution Amendment
14. Application for Grant for Walnut Street Intersection Project. Consensus of Board to direct Assistant Public Works Director to submit Grant

10:56 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that that Board approve the following action items **pulling** item **1(b)** and **adding** item **4(a)**
Forestry Education Payroll Changes:

1. **Agreement for Signatures**

- a. Amendment to Services Agreement for engineering Services for Dryden
Landfill Closure Project 2003A5-115
- b. **(Pulled)** Agreement for the Acquisition of Right of Way Chumstick
Highway, Phase II between Chelan County and Ken and Melissa
McGraw
- c. Temporary Agreement for Access and Construction Easement between
Chelan County and Ken and Melissa McGraw 2003A5-116

2. **Road Vacations**

- a. Treasurer Costs for Vacation of Right of Way in the Town of Malaga
petition by Simplex Properties 2003V1-31
- b. Treasurer Costs for Vacation of Right of Way in the Town of Malaga
petition by Malaga Land Company 2003V1-31
- c. Order of Examination for the vacation of right of way on Mill Road petition
by Blue Bird, Inc. 2003V1-31
- d. Commissioners' Notice of Hearing for the vacation of right of way on Mill
Road petition by Blue Bird, Inc. 2003V1-31

3. **Resolution**

- a. Adoption of **Resolution No. 2003-110** Temporary Closure of Wescott
Drive During the Chelan County Fair from September 2 – 8, 2003.

4. **Miscellaneous**

- a. **(Added)** Payroll Change Notices for Forestry Ed Program as approved in
form by Auditor 2003B4-185

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

10:57 A.M. DISCUSSION ITEMS

1. Questions from Hank Manriquez on Road Restrictions Due to High Fire Danger
2. Valley Engineering Process for Hiway 97 and Hiway 2 Interchange 2003C8-313
3. Request of refund for Gary Graham on two riparian variance applications
4. Mike Kaputa, Natural Resources Program re: tributary strategy. (Discussion
Postponed)
5. Request of refund for Gary Graham on two riparian variance applications

11:20 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items:

1. **Budget Requests/Refunds**

- a. Request refund for Gary Graham on two riparian variance applications

11:21 A.M. Discussion Items Continue:

- Violations of Code Due to Work Prior to Permit Issuance and Subsequent Fine (Code Enforcement Officer Ryan Walker Present for Discussion)

11:30 A.M. Emergency Budget Appropriation Hearings

Emergency Budget Appropriation Natural Resources \$127,567.00

11:31 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board adopt the following:

1. Resolutions

- a. Adoption of **Resolution No. 2003- 111** Emergency Budget Appropriation Natural Resources in the amount of \$127,567.00

11:34 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move to adopt the following:

- b. Adoption of **Resolution No. 2003- 112 Emergency** Budget Appropriation Sheriff's Office in the amount of \$40,714.00
- c. Adoption of **Resolution No. 2003- 113** Emergency Budget Appropriation 911 Communications in the amount of \$40,714.00

11:35 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move to adopt the following:

- d. Adoption of **Resolution No. 2003- 114** Emergency Budget Appropriation Ohme Gardens for Special Events Revenue in the amount of \$5,510.00

11:37 A.M. Discussion Items Continued:

- Planning Commission Meeting Results (Hank Manriquez of the Cascade Foothills Farmland Association Present for Discussion)
- Leavenworth Wine Festival Draws approximately 10,000 Participants to Area
- Possible Tourist Information Center to be Located in Chelan County

12:09 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into ten minute executive session regarding personnel pursuant to RCW 42.30.110(g)

12:19 P.M. Board resumes regular session. Recessed

1:04 P.M. Bob Bugert, Chuck Largent, and Don Lester of the Wenatchee Foothills Advisory Committee Meet with Board regarding the Wenatchee Foothills Trails. Mike Kaputa also present. 2003C8-314

FACILITIES MAINTENANCE DEPARTMENT

Facilities Maintenance Director Pat DuLac

1:31 P.M. DISCUSSION ITEMS

- Fair Water Update – Water now filling reservoir
- Jail Construction Meeting
- Michael Beaman and Pat DuLac to Travel to Spokane to Meet with MW Construction on Juvenile Administration Building Remodel

1:39 P.M. Board Recesses to Tour Café to View Improvements

1:54 P.M. Board Resumes Session

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Wenatchee River County Park Manager

1:54 P.M. DISCUSSION ITEMS:

- Monthly Rental of Park Cabin – It was **consensus** of Board to set monthly rental at \$550 including utilities for 2004 and tentatively set them at \$575 for 2005, \$600 for 2006 with tracking of energy costs. Deposit will be set at \$300 deductible to be broken down to \$100 for cleaning and \$200 for damage deposit.
- 2002 Monitor Park Labor Billings to Farmworker Housing Camp - there is no reimbursable amount due to \$40,000 start up funding
- Commissioner Hawkins has worked out an accounts receivable based purchase control plan for purchases by Chelan County at Valley Tractor. He asks Park Manager and Farmworker Housing Camp Manager to refrain from purchases from Valley Tractor to avoid conflict issues. It was suggested by Commissioner Goehner that due to time issues involved with repairs at park, purchases could be curtailed elsewhere and allow park to make larger purchases within State guidelines rather than a fixed amount of \$150 per account.

MONITOR PARK FARM WORKER HOUSING CAMP

Donn Etherington, Farm Worker Housing Camp Director

2:13 P.M. DISCUSSION ITEMS:

- Access to Wenatchee River by Camp Residents
- Meeting in Olympia with Office of Community Development to be Set to Discuss Camp Issues
- Invoices Rejected for Payment by Auditor's Office Due to Contract Concerns
- Cook top Replacement Update
- Revenues and Projections for Nightly Rental Fees
- Tree Plantings in Tent Area
- Letter from Office of Community Development regarding Opening Day, Cash Register and Inventory Issues

- Insuring of Items Owned by State/Chelan County
- Use of State Guidelines for Farm Worker Housing Camp for Inventory Purposes at Camp

2:41 P.M. Board Recessed

3:01 P.M. BUILDING/PLANNING DEPARTMENT TEXT AMENDMENT HEARING

Development Amendment Initiatives Public Hearing Opened by Commissioner Hawkins.

A. Citizen or Public Agency Request for the Following Development Regulation Text Amendments

- a. Request for Text Amendments regarding Conditional Uses, Dimensional Standards, and modifications to Leavenworth Tourist Commercial District.

3:07 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board authorizes the Planning Department to continue the process of development regulation text amendments for Conditional Uses in Chelan County Codes Chapter 11.64.040, Dimensional Standards under Chapter 11.64.060 and, Leavenworth Tourist Commercial District Modifications under Chapter 11.64.

3:09 P.M. Discussion Items:

- State Initiated Development Regulation Text Amendments
- Recommended Development Regulation Text Amendments for the Cities of Entiat, Cashmere, and Leavenworth for the Unincorporated Areas of the Cities Urban Growth Areas. It was **consensus** of Board that the Commissioners concur with the direction of the planning staff on text amendments as outlined in items 2(a) and 2(b). **FILED**, hearing agenda, correspondence 2003H6-45

3:15 P.M. Chairman Hawkins closes public hearing.

3:15 P.M. Board Discussion Continues:

- RAIDS Process
- Land Use Data Inventory
- GMA Comp Plan Update
- Commissioner Goehner Request for Member of Planning Staff to Attend Informal Meeting Set up with East Area Leavenworth Residents regarding Zoning Issues for Citizen Input
- Chelan Falls Area Proposed Recreational Development
- Lot Sizes and Sewage Treatment System Options for Developments

3:24 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board adjourn. **Board adjourned.**

Filed Correspondence:

- Washington State Liquor Control Board Notice of License Approval for Duffy's Tavern, Dryden 2003L1-28
- Washington State Liquor Control Board Special Permit Application by Mission Ridge Ski Club 2003L1-28
- Letter from Gary Owen to Cashmere Dryden Airport Manager regarding Parts II and III of Airport Improvement Project 2003C8-316
- Bob Stewart Motion to Stay in all Proceedings 2003C8-315
- Correspondence from Lloyd Palm Construction regarding Editorial Comments 2003C8-317
- Letter from North Central Washington Resource Conservation and Development regarding invitation to join NCW Economic Development District 2003C8-318
- Copy of letter from Richard Greene to Wenatchee World 2003C8-319
- Copy of Letter to David Grimes from City of Leavenworth regarding Leavenworth Comp Plan Amendments 2003C8-320
- DOE Newsletter regarding Site Clean up at Cashmere/Dryden Airport 2003C8-321
- Correspondence from RW Troutman, CCRJC 2003C8-322
- Copy of letter from Karen Tom, regarding Weed Control Board 2003C8-323
- Copy of letter from Chief Criminal Deputy Mark Mann to commended deputies regarding rescue on Wenatchee River on August 13, 2003 2003C8-324
- Letter from City of Wenatchee regarding clarifications of decision by Chelan County Commissioners which involve only residents of Chelan County but do not include residents of the City of Wenatchee 2003C8-325
- Letter from Tonya Walls regarding request for reduction of speed on Conarty Rd in Malaga 2003C8-326
- Certificate of Liability Insurance 2003F8-8

Vouchers Approved for Payment

		2003B4-187
Current Expense	\$	108,127.97
All Other Funds		<u>579,288.93</u>
	Total All Funds	\$ 687,416.90

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board