

CHELAN COUNTY BOARD OF COMMISSIONERS
JUNE 16, 17, 2003 MINUTES

9:03 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Walter is in Washington DC for meetings regarding payments in lieu of taxes.

9:04 A.M. Facilities Maintenance Director Pat DuLac and Monitor Park Manager Jerry Niebuhr present for discussion on park issues. Park requests that tractor that is on the surplus list be sold to the park for full book value with payments to be made to public works. **Consensus** of Board to approve purchase.

9:09 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the June 9, 10, 2003 minutes as corrected.

9:18 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a. Carla Carey, Fair, length of service, to P040-6
 - b. Guadalupe Carpio, Farmworker Housing, temp hire, \$9.50 Hr
 - c. Larry Shoholt, Wen River Park, extra help, \$10.00 Hr
 - d. Brooke Murray, Planning Dept, new hire, A060-1
- Claims for Damages Referred to Prosecuting Attorney
 - a. Claim #2003-31 filed by Robert Stewart, alleged Submission of True and Correct Bill owed by County 2003C9-52
 - b. Claim #2003-32 filed by Robert Stewart, alleged Personal Injury by Assault and Battery 2003C9-53

BOARD DISCUSSION:

- Facilities Master Plan Update
- Mark Mann meets with Board regarding Civil Response Team Training and PUD contract changes for PUD security
- Training and use of Tazers by Regional Jail employees
- Inclusion of Ham Radio Operators in emergency response
- Fair Board meeting update
- Interfund Loan to Fair from County Road Fund
- Voting at Health Board meeting in Commissioner Walter's absence
- Self's Motel compliance issues

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:03 A.M. DISCUSSION ITEMS:

- Jerry Yonaka meets with Board regarding sick leave conversion policy. Sheriff Mike Harum, and Under Sheriff Mark Meinzer also present for discussion.
- Loni Rahm of the Cascade Loop Association meets with Board for overview of program expenditures made from Hotel-Motel Tax proceeds by Loop Association.

11:04 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that that Board approve the following action items (**adding**) items **3(c)** and **3(d)**:

1. Budget Request – Capital Outlay

- a. Approve purchase of ID System for Sheriff's office, \$4,064.00 2003B4-127

2. Budget Request – Out of State Travel

- a. Auditor Evelyn Arnold to travel to Portland, OR for Governmental Accounting Seminar, Aug 13-15, \$1000.00 2003B4-128

3. Miscellaneous

- a. Request for Authorization to Solicit Donations of Annual Leave, Regional Justice Center 2003B4-129
- b. Adoption of Resolution No. **2003- 79 Fire District 1 Annexation Request**
- c. **(Added)** Adoption of **Resolution No. 2003- 78** for Notice of Chelan County Surplus Property Sale
- d. **(Added)** **Emergency** Budget Appropriation Hearing Notice for Facilities Maintenance Department in the amount of \$83,000.00 2003H6-33

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:06 A.M. DISCUSSION ITEMS:

1. Lake Wenatchee Water Storage Feasibility Study
2. Hazard Mitigation Planning
3. Article in Wenatchee World on Lake Chelan DDT Concerns
4. Peshastin Creek Fish Passage

11:24 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the following action items, **forwarding** item **(b)** to Sheriff's Department:

1. Contracts/Agreements

- a) Lake Wenatchee Water Storage Feasibility Study Change Order 2003A5-85
- b) **(Forwarded to Sheriff)** WA Emergency Management Division Pre-Disaster Mitigation Grant Agreement

11:26 A.M. Recessed

Administrative Agenda Continued:

11:37 A.M. DISCUSSION ITEMS:

- Leavenworth Chamber meeting Wednesday, June 18, with Chelan County Administrator and State Auditor
- PERC Notice of Declaratory Order regarding Chelan/Douglas County Jail Employee Representation
- Leavenworth Summer Theater invitation – Commissioner Goehner to attend
2003C8-230
- Status of payroll change notices pulled on June 9, 2003
- Discovery Channel Travel Program proposal to showcase Chelan County
- Risk Pool Conference
- Wenatchee Valley Transportation meeting
- Melanie’s Café Closure – Vending issues and Concessionaire’s Agreement

12:05 P.M. Voucher review. Audio recording continues.

CHELAN COUNTY SHERIFF

Chelan County Sheriff Mike Harum

1:30 P.M. DISCUSSION ITEMS:

1. Questions regarding recommendations for Facilities Master Plan
2. Breakdown of grant applications, awards, restrictions,
3. Tazer training and operation recommendation
4. Title issuance for Sheriff vehicles going to auction
5. Staffing and overtime issues
6. SLA State Grant for Emergency Management will increase from \$8,000 to \$16,000
7. Pre-Disaster Mitigation Grant
8. E911 Operations Contract Amendment D Contract #03002
9. Fire Hazard Road Closures

2:14 P.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the following action items, **adding** items **1(b)** Contract Amendment No. E03-129 and item **1(c)** Pre-Disaster Mitigation Planning Grant Agreement and authorizing Sergeant EM Joe Herron to sign Agreement:

1. Contracts/Agreements

- a. Washington State Military Department Enhanced E911 Operations Contract Amendment D Contract #03002 Fund Increase from \$84,396 to \$134,396
2003A5-86
- b. **(Added)** Washington State Military Department (FEMA) Amendment Emergency Management Contract No. E03-129 Fund Increase \$8,660 to \$16,112 Authorizing Sheriff to sign
2003A5-87
- c. **(Added)** Washington State Military Department (FEMA) Pre-Disaster Mitigation Grant Agreement
2003A5-88

DEPARTMENT OF CORRECTIONS

Regional Justice Center Assistant Director Gale Wick

2:15 P.M. DISCUSSION ITEMS:

- Tazer training and use – Sheriff will work on course of action list for use of Tazer by Sheriff's Office staff
- Knapweed Crew Supervision incident
- Inmate bus transport incident
- Cost to Regional Justice Center for State transport of inmate Irby proves to be cost efficient.
- Correspondence from Judge TW Small regarding inmate worker drug testing and screening
- Jail inspection schedules and volunteers

2:39 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board recess until Tuesday, June 17. Board recessed.

Tuesday, June 17

9:03 A.M. Commissioner Hawkins opens meeting. Present for session are Commissioner Goehner, County Administrator and Clerk of the Board.

BOARD DISCUSSION:

- Phone message from Commissioner Walter in Washington DC
- Water situation at Chelan County Fair and proposal from RH2. Commissioner Goehner will again request they proceed with water repair issues.
- Planning and demolition of Chaplain house
- Peshastin Irrigation District Meeting with Washington Environmental Council
- Commissioner Goehner represented Commissioner Walter constituting a quorum for vote at the Health District meeting
- Wenatchee River County Farm Worker Housing Camp opens for renters on Friday. There was not enough interest on June 1 for opening
- Equipment needs for Wenatchee River County Park/Surplus items
- Equipment needs for Chelan County Fair

9:37 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board move into five minute Executive Session Pursuant to RCW 42.30.110(g) regarding personnel issues

9:45 A.M. Board resumes regular session. **Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board extend Executive Session Pursuant to RCW 42.30.110(g) regarding personnel issues for an additional ten minutes.

- 9:54 A.M. Board resumes regular session. **Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board extend Executive Session Pursuant to RCW 42.30.110(g) regarding personnel issues for an additional six minutes.
- 10:02 A.M. Board resumes regular session with Continued Board Discussion
 - Council of Government meeting possible date change to July 17

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

10:07 A.M. DISCUSSION ITEMS

1. Intergovernmental Agreement with Lewis County
2. Interlocal Agreement for re-vegetation services with Chelan County Conservation District
3. Possible re-vegetation in Cashmere area
4. Agreement for the Acquisition of Right of Way to purchase property on Chumstick Highway, Phase II, CRP 525
5. Resolution for High Fire Danger Area, County Road Restrictions, and County Road Closures
6. First composting project completed at Dryden Transfer Station
7. Union Valley Road issues/concerns

10:45 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the following action items (adding Utility Council to notification list for High Fire Danger Resolution):

1. **Agreements for Signature**
 - a. Intergovernmental Agreement between Chelan County and Lewis County to purchase traffic paint off of Chelan County’s bid 2003A5-89
 - b. Interlocal Agreement for Revegetation Services between Chelan County and Chelan County Conservation District 2003A5-90
 - c. Agreement for the Acquisition of Right of Way between Chelan County and Jeffrey L. and Mellany Pagel for Chumstick Highway, Phase II, CRP 525 2003A5-91
2. **Resolution**
 - a. Adoption of **Resolution No. 2003 - 80** High Fire Danger Areas, County Road Restrictions, and County Road Closures

10:46 A.M. Recessed

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

10:50 A.M. DISCUSSION ITEMS

- Road standards input from local realtors and builders
- Bond information and financing options for Facilities Master Plan
- Leavenworth Ski Hill area ingress and egress
- Wenatchee Valley Transportation Council Technical Advisory Committee concerns

- Whispering Pines draft proposal
- June 23 Planning Commission meeting
- July 10 Monitor area visioning meeting
- Leavenworth wetlands discussions

(11:30 EBA's will be held over as no one from public present for hearings)

- River's Edge rezoning process will proceed
- Clallam County Court decision on GMA and exemptions for commercial agriculture zoning

11:41 A.M. Emergency Budget Appropriation Hearings

Emergency Appropriation Contracts and Expense Reimbursements \$6,308.00

Public Meeting Appropriating Unanticipated Grant Funds \$218,222.00

Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the following emergency budget appropriation action items:

1. Resolutions

- a. Adoption of **Resolution No. 2003 - 81** Emergency Budget Appropriation Sheriff's Office for various contracts and expense reimbursements \$6308.00
- b. Adoption of **Resolution No. 2003- 82** 911 Communications as reciprocate of Washington Military Department unanticipated grant funds Contract for reimbursable expenditures \$218,222.00

11:43 A.M. Board Discussion:

- Lake Chelan "Advisory" update. Advisory is still in draft stages and Wenatchee World article gave incorrect information as **no warning** has been placed on lake. As a result of the Wenatchee World article, this incorrect information was picked up by the Associated Press.
- Bio-terrorism meeting Thursday, June 19

11:50 A.M. Recessed

NOON

FACILITIES MAINTENANCE DEPARTMENT

Facilities Maintenance Director Pat DuLac

1:37 P.M. DISCUSSION ITEM:

- Retirement of Jerry Dahl. Requests authorization to rehire. Consensus of Board to allow him to refill position with a one week lap over for training purposes
- Flag pole update
- Re-seal of juvenile/employee parking lots
- Battery packs for telephone system will be replaced
- Jail window screening still waiting for Metal Smith
- Café furniture information/update
- New jail locks have been installed

- Courthouse flag display will be up for July Fourth
- Juvenile Administration Building air conditioning is in process of being repaired
- Jail freezer repair cannot convert old refrigerant system as earlier anticipated
- Facilities Maintenance copier replacement
- Law and Justice HVAC system upgrade
- East Annex demolition cost comparison
- Monitor Park paving project
- Park sprinkler replacement of electronic valves
- No bids submitted for ten zone sprinkler system
- Conference call from Commissioner Walter with direction to proceed with four roof mount HVAC systems rather than Chiller System for jail expansion project
- Meetings with Doc Hastings office regarding PILT payments
- Change order for additional costs of estimate for auditorium renovation planning
- Reimbursement for farm worker inmate worker meals

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Wenatchee River County Park Manager

2:27 P.M. DISCUSSION ITEMS:

- Concrete vaults for park irrigation valves between camp and park
- Park restroom painting completed
- Pay showers need handle replacement
- Train crossing whistles
- Park took delivery of tractor from public works
- Possible use of spare bedroom in Park Manager's house for public quiet reading area

MONITOR PARK FARM WORKER HOUSING CAMP

Donn Etherington, Farm Worker Housing Camp Director

2:40 P.M. DISCUSSION ITEMS:

- Farm Worker Housing Camp opening Friday with approximately 100 reservations
- Irrigation Installation costs below original estimate due to staff and inmate installation
- Office of Community Development visit
- State Department of Health visit – Camp must install drinking fountain
- Storage tents must have ends removed or be labeled storage
- Rodent control concerns by Department of Health with their suggestion to duct tape ends of tents near poles

2:59 P.M. Board Discussion Continues:

- State Department of Historical Preservation questionnaire for courthouse improvements/cleanup/restoration
- Conservation easement workshop
- Harvesting of burned timber and Forest Stewardship Program
- Legislative priority list

- Eastside Corridor meeting
- RiverCom meeting discussion of personnel issues with City of Wenatchee's Human Resources Director Sandra Smeller
- WSAC publication
- Facilities Maintenance Director will assist in repair of domestic water at Chelan County Fair

3:23 P.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, June 23, 2003. Board adjourned.

Filed Correspondence:

- Douglas and Diana McDougall letter with concerns about safety on Highway 971
2003C8-231
- Robert Stewart letter requesting claim for damages form
2003C8-232
- DOT letter advising of Eastside Corridor Meeting
2003C8-233
- Copy of letter to Cascade Loop Association from Board requesting meeting with documentation of disbursement of Hotel Motel Tax Funds
2003C8-234
- Wenatchee Sunrise Rotary notification of 16th Annual Apple Century Bike Ride
2003C8-235
- Letter of appreciation from Chelan Douglas Land Trust for Noxious Weed removal
2003C8-236
- Terrence McCauley letter to Building/Planning Department regarding Congdon Family Land Trust Real Property
2003C8-237
- Memorandum from John Hunter regarding Chelan County Fair Facility
2003C8-238
- May 2003 Salmon update by Senator Bob Morton
2003C8-239
- Washington State Liquor Control Board liquor license approval notification for Wenatchee Budget Fuel
2003L1-24
- Washington State Liquor Control Board copy of special occasion application for alcohol sales for Ohme Gardens
2003L1-24
- Bill Vogler e-mail regarding local option revenue/GMA relief bill
2003C8-240
- Chelan County Prosecuting Attorney letter to Sheila Ornelas in reference to claim for damages no. 2003-25
2003C9-54
- E-mail regarding Post Retirement Employment Law
2003C8-241

Vouchers Approved for Payment		2003B4-130
Current Expense	\$	289,123.54
All Other Funds		<u>558,757.46</u>
Total All Funds	\$	847,881.00

Vouchers Approved for Payment		2003B4-130
Current Expense	\$	0.00
All Other Funds		<u>237,759.99</u>

Total All Funds \$ 237,759.99

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board