

CHELAN COUNTY BOARD OF COMMISSIONERS
APRIL 28, 29, 2003 MINUTES

9:03 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:06 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the April 21, 22, 2003 minutes as submitted.

9:07 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Conrad Merkley, Juvenile, discharge
 - b) Michael D. Earney, Juvenile, new hire, \$9.50 hr
 - c) Phyllis Brickert, Sheriff, length of service, to S101-8
 - d) Jason Mathews, Sheriff, length of service, to S101-5
 - e) Robert Francis, Sheriff, length of service, to S101-7
 - f) Luanne Raber, Sheriff, resignation
 - g) Jeffrey Middleton, Sheriff, length of service, to S131-8
 - h) Carol Trunzo, Reg Justice Center, new hire, P054-2
 - i) Robin Farley, Reg Justice Center, new hire, S062-1
 - j) Anna Harmen, Wen River Park, new hire, \$8.50 hr
 - k) Naila Morneau, Wen River Park, new hire, \$8.50 hr
 - l) Joni Brown, District Court, Extra Help, \$9.50 hr
- Claims for Damage, Refer to Prosecuting Attorney
 - a) City of Wenatchee, Claim #2003-24, alleged vehicle damage 2003C9-42

9:12 A.M. EMPLOYEE RECOGNITION AWARDS

Kerry Retzel	20 Years	Extension Office	Present for Award
Todd Niebuhr	15 Years	Facilities Maintenance	
Karen Bull	15 Years	Sheriff's Office	
"Kermit" Ray McClellan	10 Years	Public Works	Present for Award

BOARD DISCUSSION:

- Legislative Session Break - Board will request meeting with Representatives during Legislative Break to discuss local legislative issues.
- Whispering Pines Geo Hazard Area – Ken Grosse and Planning Director Larry Angell meet with Board regarding agreement for mapping and hazard boundaries
- Chairman pulls voucher from Consent Agenda regarding request for reimbursement by Farm Worker Housing Camp Director - Discussion at later time
- State Rent a Tent platforms arrive today for contract storage by County
- Voucher from Consent Agenda regarding reimbursement by Farm Worker Housing Camp Director - Food reimbursement is approved and voucher is approved at this

time but Board instructed Camp Director not to make further purchases of tobacco products for Inmate Workers

- Rent a Tent Platforms stored for State are not available for any other purpose than those stated in the contract with the State.
- Board to Award Certificate of appreciation for Office of Community Development Assistant Director Ray Price for his hard work for Farm Workers and Housing Camp
- Round Table Luncheon discussion was positive. Board will hold next luncheon July 15
- Cascade Loop Annual Meeting reports that 2/3 of Loop's Hotel/Motel tax payment from Counties was from Chelan County

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:03 A.M. DISCUSSION ITEMS:

1. Clerk Siri Woods meets with Board regarding budget request to accommodate additional personnel at a cost of \$8100 for the period of May – December, 2003 and designated as extra help line item. Also present for discussion are Treasurer Dave Griffiths, Chief Deputy Auditor Dan Chambers, District Court Probation Director Debra Yonaka. **Consensus** of Board to proceed with Emergency Budget Appropriation process for extra help line item.

10:43 A.M. Recessed.

10:46 A.M. Board resumes regular session. Administrative Discussion Continues:

2. Robert Knowles present for Discussion Regarding Jail Expansion
 - Design Agreement with KMB Architects
 - Project Management Agreement with Robert Knowles
3. Chelan County Fair Issues to be discussed later as time permits

ACTION ITEMS

10:59 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items **pulling** item **1(d)** for contract changes to be resubmitted on April 29:

1. Contracts and Agreements

- a) Swanson's Service Maintenance Agreement 2003A5-58
- b) Updated Work Plan with US Forest Service for Forest Restoration Project (Inmate Worker Program) 2003A5-59
- c) Work Plan/Financial Plan with US Department of Agriculture for starling control 2003A5-60
- d) **(Pulled)** Design Agreement with KMB Architects
- e) Project Management Agreement with Robert Knowles 2003A5-61
- f) Intergovernmental Agreement/Mosquito District Loan 2003A5-62
- g) Service Agreement with American Linen 2003A5-63

2. Budget Transfer

- a) Transfer of PUD Personnel from Non-Dept to Sheriff 2003B4-89
- 3. **Resolution**
 - a) Adoption of **Resolution No. 2003- 59** Declaration of Emergency by One Commissioner
- 4. **Notice of Hearing**
 - a) Budget Amendment for Forest Title III Fund 2003H6-18
- 5. **Miscellaneous**
 - a) Call for Bids – Wireless Services for Wavelength Project 2003B1-

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:06 A.M. DISCUSSION ITEMS:

- 1. Lake Wenatchee Watershed Storage Feasibility Study Meeting April 30, 2003
- 2. Current WRIA 40 Proposal Leaves Colockum in 40b with Plans to Change Designation at Later Time
- 3. 2004 PLT Funding
- 4. Statement of Agreed Priority for Wenatchee Water Quality Projects
- 5. Statement of Agreed Priority for Lake Chelan Water Quality Project

ACTION

11:29 A.M. Moved by Commission Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items:

- 1. **Contracts/Agreements**
 - a) Approve Statement of Agreed Priority for Wenatchee water quality projects 2003A5-64
 - b) Approve Statement of Agreed Priority for Lake Chelan water quality project 2003A5-65

**11:30 A.M. CHELAN COUNTY SHERIFF’S OFFICE
SURPLUS HELICOPTER/PARTS**

Hearing opened by Commissioner Hawkins. No Bids Received. Hearing Closed to further acceptance of Bids. Board will direct Sheriff to work for negotiated sale of surplus items at values represented as minimum requirements.

11:31 A.M. Administrative Discussion Items Continue:

- Courthouse Mailbox Issues. It was **Consensus** of Board that County will not provide key to US Postal Service but rather direct DIS Mail Person to Deposit Mail from Courthouse Receptacle to US Mail Box.
- Fairground MOU and Fair Business Plan. Board requests meeting with Fair Board 2003C8-156

**11:59 A.M. Recessed
NOON**

CHELAN COUNTY SHERIFF'S OFFICE

Mike Harum, Chelan County Sheriff, Under Sheriff Greg Meinzer, Chief Criminal Deputy Mark Mann, Chief Civil Deputy Mark Horaski

1:36 P.M. DISCUSSION ITEMS:

1. Homicide Investigation Update
2. PUD Rocky Reach Dam Fish Bypass Buoy Line Resolution
3. Emergency Management for Cities
4. Homeland Security Region 7 Document
5. Lap Top Purchase/Future Upgrade Rotation Plan
6. Surplus Helicopter/Parts - Board directs Sheriff to work for negotiated sale of surplus items at values represented as minimum requirements
7. Treasurer Dave Griffiths joins Board to discuss Meth Task Force Conference Funds
8. COPS Grant for Homeland Security Overtime
9. Homeland Security Grant/Emergency Management
10. Resolution for Declaration of Emergency by One Commissioner

CHELAN COUNTY REGIONAL JUSTICE CENTER

Dick Winn, Chelan County Regional Justice Center

2:00 P.M. DISCUSSION ITEMS:

1. Associate Administrator of Wenatchee Valley Clinic Jay Johnson, meets with Board to Discuss Medical Overview of Jail Program
2. Parking Fee Voucher for Travel to McNeil Island
3. Draft Revision Plan for 5th Floor Security and Campus Security

2:37 P.M. Board Discussion Continues:

- Republican Central Committee Visit regarding Re-Precincting
- Riparian Buffer Setbacks
- Departmental Reminder regarding E Mail Protocol
- Public Meeting Information and Decision Received by MRSC Services
2003C8-157
- Equal Access to Justice Meeting
- Upper Valley Parks and Recreation Leavenworth Pool Grand Opening June 7
- SHARE Duplex - Screening for Affordable Housing
- United Way Contribution by Chelan County and Recognition of John Melton for Volunteer Service
- Bob Stewart Hearing Update
- Roof Repair Project /Safety Fencing
- Contact by City of Leavenworth Official regarding Zoning of Previously County Owned Lot
- Facility Maintenance Administrative Assistant Karen Babst meets with Board regarding Roof Repair/Fencing Issues
- RSN Governing Board Retreat

3:32 P.M. Recessed until Tuesday, April 29, 2003

Tuesday, April 29

9:00 A.M. BOARD DISCUSSION:

- Letter from Better Government regarding County Flag Pavilion and Flag Protocol. It was **consensus** of Board to offer to share costs for changing flag pole placements. County will use REET 2 Funds and until changes are made, all three flags will be placed on one pole to comply with flag protocol. 2003C8-158
- Road Dedication in Olds Station Area – Board will pursue process of Dedication of Technology Way 2003C8-159
- Risk Pool Self Insurance Payments – It was **consensus** of Board to choose deferred payment installment option #1 which simplifies the budget process for self insurance payments 2003B4-90
- Republican Central Committee and Democratic Party Chairman meet with Board regarding Re-Precincting Issues. Representatives Cary Condotta and Mike Armstrong join discussion. See attendance roster. Republican Central Committee requests Commissioners to rescind their vote to on Resolution No. 2002 - 68 and return to previous boundaries and do further study for other possible solutions. (10:09 A.M.) Former Commissioners Jim Lynch and John Hunter join discussion. Former Commissioner Lynch voices approval of new precincting. Commissioner Walter asks for all involved to work together and join with State Representatives and Legislators to find a solution. **Filed**, correspondence on issue 2003C8-160
- United Way Director Mari Herrera, and Executive Director Diane Cornell meet with Board to recognize Chelan County as one of the top 30 givers to the United Way 2002-2003 Campaign and thank the County for its support.

10:31 A.M. Board recessed

Public Works Department

10:35 A.M. Public Works Director Greg Pezoldt, Maintenance Supervisor Pat Moore

DISCUSSION ITEMS

1. Grant Application for Leavenworth Brush and Tree Chipping
2. Grant Application for Chelan Brush and Tree Chipping
3. Contract for Two Rivers Sand and Gravel
4. Order of Examination Petition by Mike Walker
5. Commissioners' Notice of Hearing Petition by Mike Walker
6. Solid Waste Coordinator Brenda Harn joins Board to discuss Brush and Tree Chipping Contracts
7. Motion to Initiate Petition for Road Dedication Process for Technology Way
8. Foremen's' Use of Pickups
9. Request for Survey of Area Designated for Modular Jail Facility. Survey Costs to be Paid by Project Funds
10. Apple Blossom Road Closures

11:10 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items **(Adding)** item **2(b)** contract previously pulled from Administrative Agenda for corrections, and **(Adding)** items **4(a)**

Resolution Apple Blossom Road Closures and also **4(b)** Resolution Directing Public Works to proceed to establish Technology Way County Road:

ACTION ITEMS:

1. Grant Application

- a. Application for Federal Assistance between Chelan County and U.S. Fish and Wildlife for Leavenworth Brush and Tree Chipping 2003A2-6
- b. Application for Federal Assistance between Chelan County and U.S. Fish and Wildlife for Chelan Brush and Tree Chipping 2003A2-7

2. Contract for Signature

- a. Contract between Chelan County and Two Rivers Sand and Gravel for the crushed aggregate for seal coat for Leavenworth District 2003C5-12
- b. **(Added)** Design Agreement with KMB Architects 2003A5-66

3. Road Vacation

- a. Order of Examination petitioned by Mike Walker for the vacation of a portion of county road right of way in the Plat of Hollywood Beach. 2003V1-19
- b. Commissioners' Notice of Hearing petitioned by Mike Walker for the vacation of a portion of county road right of way in the Plat of Hollywood Beach. 2003V1-20

4. Resolutions

- a. Adoption of **Resolution No. 2003- 60** for Apple Blossom Road Closures
- b. Adoption of **Resolution No. 2003- 61** Declares that Establishing Technology Way as a County Road is a Public Necessity in furtherance of Olds Station and Initiating the Public Works Director to Prepare a Report

11:12 A.M. Public Works Discussion Items Continued:

- Planning of District 2 Road Trip
- Public Auction List of Surplus Goods

11:19 A.M. Larry Angell, Building/Planning/Fire Safety

(Commissioner Goehner excused from session for meeting in Skykomish.)

DISCUSSION ITEMS:

- 1. Liquor License Applications for Gibbs Farm and Budget Fuel Returned to Commissioners for Action
- 2. Authorization to Fill the Vacant Position of the Planning Technician and to Post and Fill Any Subsequent Positions that Become Available Through Internal Movement

11:33 A.M. PUBLIC HEARINGS

BID OPENING FARM WORKER HOUSING CAMP – SECURITY SERVICES

BID OPENING FARM WORKER HOUSING CAMP – CLEANING SERVICES

Bid Opening for Chelan County Farm Worker Housing Camp for Security Services and Cleaning Services for 2003 Season. No one from public present for comment. Bid Opening Closed to Further Bids by Chairman Hawkins. No bids submitted for security services. No bids submitted for cleaning services. It is **consensus** of Board to send this back to Farm Worker Housing Camp Director for negotiated bid contracts.

11:34 A.M. Building/Planning Discussion Items Continued:

3. Round Table Lunch for Growth Projections in Chelan County
4. Squilchuck Area and Zoning issues
5. Shoreline Riparian Buffer Standards.
6. Set **May 20, 2003, at 2:15 P.M.** for Public Hearing and Action Regarding adoption of the proposed Title 16, Chelan County Code (Enforcement and Violations) and for proposed amendments to Title 3 of the Chelan County Code, Chapter 3.20 Flood Hazard Development.
7. RFQ/Consultant selection process for land use inventory project

ACTION ITEMS:

11:58 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items:

1. **Budget Requests/Personnel**
 - a) Authorization to fill the vacant position of the Planning Technician and to post and fill any subsequent positions that become available through internal movement 2003B4-91
2. **Miscellaneous**
 - a) Approve **May 20, 2003, at 2:15 P.M.** for Public Hearing and Action Regarding adoption of the proposed Title 16, Chelan County Code (Enforcement and Violations) and for proposed amendments to Title 3 of the Chelan County Code, Chapter 3.20 Flood Hazard Development. 2003H6-19

12:01 P.M. Board Discussion Continues:

- Questions from Park Manager regarding Wenatchee River County Park as Rafting Destination
- Reimbursement of Vouchers for Inmate Workers at Farm Worker Housing Camp
- Intent to Dedicate Technology Way as County Road
- Flag Protocol Discussion with Don Dwinnel. Commission to send letter outlining proposal

2:02 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board adjourn. Board adjourned.

Filed Correspondence:

- Copy of Letter from Peter Prehn to Dick Winn regarding support for Inmate Knapweed Removal Project 2003C8-161
- Letter from Link Transit Board to Congressman Doc Hastings regarding Transportation Efficiency Act for the 21st Century 2003C8-162

- Charter Communications letter to Commissioners announcing completion of upgrade
2003F8-4
- Washington State Liquor Control Board Special Occasion Application by Gibbs Farms
2003L1-16
- Marsh USA Certificate of Insurance
2003F8-5
- Letter to Monie Peterson from Commissioner Goehner regarding use of land
2003C8-163
- Copy of letter to Raymond Kindley, Tom Churchill, and Bob Whitehall from NOAA Fisheries regarding Mid-Columbia Habitat Conservation Plan
2003C8-164
- Letter from Washington State Liquor Control Board approving liquor license for Plain American Café
2003L1-17
- Copy of Special Occasion Permit Application for Lake Chelan Recreation Association and Budget Fuel approval
2003L1-17

Vouchers Approved for Payment

Current Expense		\$218,283.96
All Other Funds		<u>230,018.12</u>
	Total All Funds	\$448,302.08

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board