

CHELAN COUNTY BOARD OF COMMISSIONERS
APRIL 7, 8, 2003 MINUTES

9:03 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:04 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the March 31, April 1, 2003 minutes as corrected.

9:16 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows (**pulling**) items **r, s, v, w, x, y**:

- Vouchers as submitted.
- Payroll changes as follows:
 - a) Jerry Niebuhr, Wen River Park, rehire, \$3000.00 per mo
 - b) Flora Matt, Wen River Park, rehire, \$8.50 hr
 - c) Nelda Medina, District Court, length of serv, to A09-4
 - d) Aurelia Gonzalez, District Court, new hire, AS9-1
 - e) Karrie Ruse, Dist Court Prob, return from FMLA
 - f) Tina Fleisher, Juv Detention, extra help, \$9.50 hr
 - g) Steve Louthan, Juv Detention, ½ time hire, S060-1
 - h) Conrad Merkle, Juv Detention, extra help, \$9.50 hr
 - i) Nathan Ahren, Juv Detention, relief staff, \$9.50 hr
 - j) Jill Storlie, Juv Probation, length of service, to P070-4
 - k) Cynthia Kestner, Pros Attrny, Child Supp, lgth of serv, A10-6
 - l) Martha Gonzalez, Pros Attrny Child Supp, resignation
 - m) Miel VanLith, Reg Justice Center, transfer to extra help, \$15.33 hr
 - n) Donald Dreyer, Reg Justice Center, new hire, P054-1
 - o) Jeff Hughes, Reg Justice Center, length of serv, to S081-6
 - p) Steve Corter, Reg Justice Center, length of serv, to S062-3
 - q) Ritch Hively, Reg Justice Center, length of serv, to S062-6
 - r) **(Pulled)** Troy Seiber, Public Works, new hire, T051-2
 - s) **(Pulled)** Sundria Nelson, Fair, extra help, \$8.16 hr
 - t) Keith Stringfellow, Emerg Mgmt, resignation
 - u) Juan Miranda, Sheriff, new hire, S061-1
 - v) **(Pulled)** Monika Haynes, Sheriff, promo to Corporal, to S121-5
 - w) **(Pulled)** Brent Patterson, Sheriff, promo to Corporal, to S121-7
 - x) **(Pulled)** Mike Harris, Sheriff, promo to Corporal, to S121-5
 - y) **(Pulled)** John Wisemore, Sheriff, promo to Corporal, to S121-5
 - z) Kent Sisson, Sheriff, promo to Sergeant, to S131-6
 - aa) Kim Roberts, Sheriff, new hire, ½ time, S101-1

9:08 A.M. BOARD DISCUSSION

- Wages for Wenatchee River County Park
- Notice of Sale for Surplus Helicopters (Sheriff Mike Harum Present)
- Land Use Change Request for Surplus Property in Leavenworth Sold by Chelan County (Treasurer Dave Griffith Present) Letter from Monie Peterson filed.
2003C8-140
- Legislative Steering Committee Update
- Benefits of WSAC Membership – Commissioners Question Effectiveness of Membership
- Cashmere/Dryden Airport Storage Tanks. Board confirmed that fuel tanks are not permitted whether above ground or below ground but propane tanks are permitted.
- Commissioners Round Table Lunch Discussions and Invitation 2003C8-141
- Growth Management Act – Leavenworth Area Commissioner Sponsored Rezone
- Regional Jail Expansion
- Meeting with Brian Flonos of Wenatchee School District and Charlie Hotchkiss of PUD regarding City Sewer Services in Sunnyslope and Discussion re: Addition of Sunnyslope School
- Discussion with Bill Palluchuck of National Park Service regarding Stehekin Park Land Swap Which Benefited Private Land Owners and Forest Service
- Dole Property Sold to Fish and Wildlife. Formation of Stake Holder’s Group (Commissioner Hawkins to Serve as Member on Behalf of County)

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:00 A.M. DISCUSSION ITEMS:

1. Safety Committee Recommendations for 5th Floor Security Guidelines
2. Executive Session – Personnel

10:27 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board recess for three minutes followed at 10:30 by 20 Minute Executive Session pursuant to **RCW 42.30.110(g)** regarding personnel.

10:50 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the board extend Executive Session for an additional five minutes Pursuant to **RCW 42.30.110(g)**

10:59 A.M. Board resumes regular session

Administrative Agenda Discussion Continues:

3. Request by Weed Board for Software Purchase
4. Officer Elgin Shaw Request to Attend Court Security Seminar
5. Rent-a-Fence Renewal Proposal

ACTION ITEMS

11:06 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items, **(adding)** item **7(c)** for March Payroll, and changing date in helicopter contract to read contract date ending 12/31/03

1. Budget Request – Capital Outlay

- a) ORV Fund to purchase a Kawasaki 2003 Motorcycle – Approve informal bid award 2003B4-70
- b) Auditor to purchase new PC costing approximately \$1,600 2003B4-71
- c) Noxious Weed to upgrade records software costing approximately \$699.00

2003B4-72

2. Budget Request – Out-of-State Travel

- a) Officer Elgin Shaw to attend Court Security Seminar in Reno, NV, on May 13-17, costing approximately \$1,200.00 2003B4-73

3. Resolution

- a) Adoption of **Resolution No 2003-51** Opposing Release of Grizzly Bears in British Columbia
- b) Adoption of **Resolution No 2003-52** Surplus Property Sale for Chelan County Sheriff's Helicopters
- c) Adoption of **Resolution No 2003-53** Cashmere/Dryden Airport Board Appointments

4. Notice of Meeting

- a) Natural Resources Program to receive and Expend \$33,333.00 Instream Flows Grant 2003H6-16

5. Notice of Sale

- a) Notice of Sale and Call for Bids for Surplus Helicopters 2003B1-34

6. Contracts for Signature

- a) Renew Rental Agreement with Statewide Rent-a-Fence for Temporary Farm Worker Housing Site 2003A5-45
- b) Agreement for Helicopter Pilot Services 2003A5-46
- c) Assignment Agreement with North Columbia Community Action to take possession of 30 Tents 2003A5-47
- d) Intergovernmental Agreement with Department of Trade and Economic Development, Amendment to Contract s02-63000-013A regarding GMA 2003A5-48

7. Miscellaneous

- a) Official Wavier of Non-Acceptance of Food Assistance 2003A5-49
- b) Security Guideline Recommendations 2003C8-142
- c) **(Added)** March County Payroll 2003B4-74

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:07 A.M. DISCUSSION ITEMS:

- 1. Wenatchee Watershed Planning--Instream Flow Contract (Phase I and II)
- 2. Subbasin Planning Update
- 3. Lake Wenatchee Water Storage Study Contract Modifications

ACTION ITEMS

11:35 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following, with reservations voiced by Commissioner Goehner regarding outside consultant involvement:

1. Contracts/Agreements

- a. Approve Instream Flow Contract with Sound Resolutions, Inc. 2003C5-7

11:36 A.M. Chelan County Port District Representatives Commissioner Jim Knapp, Executive Director Mark Urdahl, and Deputy Director Joyce Stewart Meet with Board

- Tech Center Update 2003C8-143
- Urban Growth Area Sewer and Waste Water Issues
- Port Expresses Appreciation for Efforts by Chelan County Building/Planning Staff
- Pangborn Office for Coordination Efforts of Forest Service, BLM
- Possible Go Cart Business at Rock Island Dam
- All Terrain Vehicle Business Prospect
- PUD Natural Habitat Viewing Areas on Wenatchee River

1:12 P.M. Recess

CHELAN COUNTY SHERIFF'S OFFICE

Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer, Chief Criminal Deputy Mark Mann, Chief Civil Deputy Mark Horaski

1:30 P.M. DISCUSSION ITEMS:

1. Sheriffs Records and Transition to RiverCom
2. Warrant Issues with King County
3. Reclassification of Corporals
4. Budget Issues Relating to Interdepartmental Transfers to Motor Pool (will be handled by Mark Horaski)
5. Weapons of Mass Destruction Training May 13, 14, and 15.

ACTION ITEMS:

2:23 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following action items:

1. Notice of Intent

- a. Intent to Designate Applicant Agent for Pre-Disaster Mitigation Grant Program 2003H6-17

2. Miscellaneous

- a. Payroll Change Notices (Previously Pulled from Consent Agenda)

CHELAN COUNTY REGIONAL JUSTICE CENTER

Director Dick Winn, Assistant Director Gale Wick, Sgt Ron Bonwell, Department of Corrections

2:15 P.M. DISCUSSION ITEMS:

1. Medical Update on Jail Cook
2. Jail Expansion Billing
3. Update on Modular Units
4. Current Population is 320 Inmates
5. Knapweed Control Program
6. City of Chelan Clean Up and Use of Inmate Workers
7. Safety Committee Recommendation

2:45 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 15 Minute Executive Session Pursuant to **RCW 42.30.110(g)** regarding Personnel

3:01 P.M. Board resumes regular session

Jail Discussion Continued:

8. Cost to Security Screen Windows is approximately \$50,000
9. City of Chelan Jail Housing Issues

3:12 P.M. Board Discussion Continues:

1. Letter from Department of Ecology with Results of CAV (Community Assistance Visit)

3:14 P.M. Board Recessed

Tuesday, April 8

8:00 A.M. Department Head Meeting

9:18 A.M. Commissioner Buell Hawkins opens session, which has been delayed due to Department Head Meeting. Robert Nicoll (interested citizen) present for session.

BOARD DISCUSSION:

- Response to Request by Superior Court Clerk for Request to Fill Employee Position
- Payroll Change Notice for Fair Employee Hire
- Code Violation of Selfs Motel and Update from Neighbor on Issues
- PUD Buoy Near Fish Bypass Release for Public Safety
- Liquor License Application Protocol – Banjo Creek Farms
- Juvenile Detention/Courtroom Security Concerns

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt, Project Engineer Paula Cox

10:11 A.M. BID AWARD Pickup Bid

One bid was presented on April 1, 2003. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Joe Welty Ford as low bidder at \$133,485.85.

10:15 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried, that the Board award the bid for the five new pickups to Joe Welty Ford, at a bid amount of \$133,485.85, for five trucks and plows, an average cost per truck of \$26,697.17. Commissioner's added notation on bid that payment for trucks will be made upon receipt of trucks and payment for plows will be made upon receipt of plows
2003B1-35

10:18 A.M. Commissioners' Public Hearing for Wayne Kenoyer's Petition for Road Vacation Opened by Commissioner Buell Hawkins. No one present for comment hearing.

10:22 A.M. Hearing Closed. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board to approve the engineer's report and recommendation for road vacation.
2003V1-14

DISCUSSION:

1. Contract for Basin Asphalt Company
2. Contract for Central Washington Concrete
3. Storm Water Presentation Paula Cox
2003C8-144
4. Public Works Payroll Change Notice Pulled from Consent Agenda

ACTION ITEMS:

10:53 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items (**adding**) item **2(a)** payroll change items (consent agenda items r, s for Public Works and Fair Positions)

1. **Contracts for Signature**
 - a. Contract between Chelan County and Basin Asphalt Company for purchase of Class "A" and Class "G" asphalt for 2003
2003C5-8
 - b. Contract between Chelan County and Central Washington Concrete for purchase of Crushed Aggregate for Seal Coat for 2003
2003C5-9
2. **Miscellaneous**
 - a. (**Added**) Payroll change notices previously pulled from consent agenda (r, s)

BUILDING/PLANNING/FIRE SAFETY

**Planning Director Larry Angell, Senior Planner David Grimes,
Deputy Prosecuting Attorney Susan Hinkle**

10:55 A.M. DISCUSSION ITEMS

1. Code Enforcement Issue at Selfs Motel in Cashmere Area, Susan Hinkle present for Update on Action
2. Dennis Beech, Department of Natural Resources presentation on Wildlife Management

**11:31 A.M. BID OPENING – COURTHOUSE ROOFING PROJECT
Facilities Maintenance Department**

Bid Opening for Courthouse Roof Project by Facilities Maintenance Department. Present for bid opening are Facilities Maintenance Director Pat DuLac and Michael Vail of Vail Roofing. Bid Opening Closed to Further Bids by Chairman Hawkins.

Bid opening proceeds with one bid submitted as follows:

J N Vail Company \$169,267.00 complete including tax

11:32 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board accept the bid as submitted. Bid to be awarded today at 1:30 P.M. on Facility Maintenance Agenda after review by Facility Maintenance Director to insure bids meet bid criteria.

Building/Planning Discussion Continued:

3. Dennis Beech Presentation on Wildlife Management Continues
4. ((To Be Pulled) Action taken on Administrative Agenda) BOCC approval of amended Scope of Work for 2002 Growth Management Act Grant Contract # 02-63000-31.
5. Authorization to Fill Vacant Building Inspector Position, Planning Department has selected candidate.
6. Results of CAV visit, positive comments for county, Board requests letter of response to be prepared by Building/Planning Director for their approval and signature. 2003C8-145
7. Open Position on Planning Commissioner due to withdraw of Lisi Ott, recommendation to appoint Rob Whitten
8. Sanitary Service from One Urban Growth Area to Another Urban Growth Area is Acceptable
9. Cross Street Building Development Sewer Issues
10. Legislative Update on Annexation Bill
11. Icicle Boundary Review Board
12. Successful Metal Clean Up Day
13. County to Look at Possible Abandoned Farm Equipment Clean Up
14. Boodry and Boozer Street Clean Up Needs
15. Formal Complaint regarding Blueberry Hill Business
16. Proposed Text Wording to Promote Ag Tourism adding additional uses in commercial agriculture zone and RR20, RR10, RR5 and RR2.5 zones on Amendment to Development Regs
17. Need for Re-designation for Zoning Issues for Leavenworth
18. Plans for 3-4 GMA Items to be Placed with Representatives from our Area for Backing in Olympia
19. Liquor License Applications

ACTION ITEMS:

12:13 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items (**adding**) item **3(a)** resolution for appointment:

1. Contracts/Agreements

- a) **(Pulled – Signed on Administrative Agenda)** BOCC approval of amended Scope of Work for 2002 Growth Management Act Grant Contract

2. Budget Request/Personnel

- a) Authorization to Fill Vacant Building Inspector Position. 2003B4-75

3. Resolutions

- a) Adoption of **Resolution No. 2003-54** for appointment of Rob Whitten to the Planning Commission

12:16 P.M. Recessed

12:40 P.M. Conference Call Received from Senator Linda Evans Parlette re: Pending Legislation

1:28 P.M. Pat DuLac Facilities Maintenance Director
Jerry Niebuhr, Wenatchee River County Park Manager
Donn Etherington, Farm Worker Housing Camp Manager

BID AWARD COURTHOUSE ROOF PROJECT

One bid was presented earlier today, April 8, 2003. After review by Facility Maintenance Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from J N Vail as low bidder at \$169,267.00.

1:30 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried, that the Board award the bid and contract below for the Courthouse Roof Project to J N Vail at a bid amount of \$169,267.00

B-1a

1. Contracts/Agreements

- a. Construction Agreement between J N Vail and Chelan County for Courthouse Roof Project 2003A5-50

FACILITIES MAINTENANCE DEPARTMENT

Pat DuLac Director

1:29 P.M. DISCUSSION ITEMS:

1. Before and After Photographs of Upgrades and Work at Wenatchee River County Park
2. Metal Screening Work on Windows at Jail
3. Paving to Begin Tomorrow at Wenatchee River County Park

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Manager

1:36 P.M. DISCUSSION ITEMS:

- | | |
|---|------------|
| 1. Needed Items to Furnish Cabin for Rental | 2003B4-76 |
| 2. Middle Shower Repair | 2003B4-76 |
| 3. Fencing Needed Near House and Day Area | 2003B4-76 |
| 4. Wenatchee River County Park Rules | 2003C8-146 |

It was **consensus** of Board to approve the action items listed above

CHELAN COUNTY FARM WORKER HOUSING CAMP

Donn Etherington Manager

2:01 P.M. DISCUSSION ITEMS

1. Personnel Hire Request by Chelan County Farm Worker Housing Camp
2. Entry Shack and Office
3. Camp Host not Available from Alcoa
4. Vending Machines
5. Washer and Dryer Contract
6. Replacement for Burners with Cook Tops or Canning Burners
7. Septic System
8. Irrigation Service Concerns

2:38 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board adjourn until Monday, April 14, 2003. Board adjourned.

Filed Correspondence:

- Washington State Liquor Control Board Letter Informing of Licensed Establishments
Due to Expire on July 31, 2003 2003L1-12

Vouchers Approved for Payment

	2003B4-77
Current Expense	\$105,107.49
All Other Funds	<u>159,181.03</u>
Total All Funds	\$264,288.52

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board