

CHELAN COUNTY BOARD OF COMMISSIONERS
MARCH 17,18, 2003 MINUTES

9:00 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, and Deputy Clerk of the Board, Sally Taylor.

9:06 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the March 10, 11, 2003 minutes as corrected.

9:10 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda, pulling **item (b)**, payroll change for Gerald Maas until next week.

- Vouchers as submitted.
- Payroll changes as follows:
 - a) Becky Jaspers, Assessor, length of service, to P010-4
 - b) Gerald Maas, Fair, temp extra help, \$9.50 hr (**pulled**)
 - c) Nanine Carter, District Court, resignation
 - d) Gabe Smith, Reg Justice Center, new hire, S062-1
 - e) Keith Stringfellow, Sheriff, re-hire, S061-4
 - f) Eileen Ervin, Sheriff, transfer, S061-7
 - g) Don Durden, Sheriff, Discharge
 - h) Karen Sandnes-Peele, Planning, promotion, to P040-6
 - i) Mark Sele, Public Works, length of service, to T110-6
 - j) Keith Newberry, Public Works, length of service, to T092-4
 - k) Alan Willms, Public Works, temp help, lay off
 - l) Gary Kraus, Public Works, temp help, lay off
 - m) Kerry McDaniels, Public Works, temp help, lay off
 - n) Rick Olson, Public Works, temp help, lay off
 - o) Steve Black, Public Works, temp help, lay off
 - p) Jerney Michels, Public Works, resignation
 - q) Scott Burchett, Public Works, temp help, rehire
 - r) Debra Nickles, Public Works, temp help, rehire
- Refer to Prosecuting Attorney Claim for Damage
 - a) Claim for Damage #2003-20, Garrett Billingsley, Alleged Lost Property 2003C9-31
 - b) Claim for Damage #2003-21, Raymond Wells, Alleged Vehicle Damage2003C9-32

Board Discussion.

- Update on Legislative Steering Committee meeting, Commissioner Walter
- Update on bills before the legislature, Commissioner Walter

(9:45 A.M. County Administrator, Cathy Mulhall joins session)

10:00 A.M. County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

- Fair Housing Resolution

- Executive Session regarding Personnel
- Administrative Update

10:13 Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried to move into a fifteen minute executive session under RCW 42.30.110(g) regarding personnel.

10:28 Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried to move back into regular session.

10:37 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

ACTION ITEMS:

- Budget Request – Personnel**
 - District Court to refill vacated District Court Clerk position 2003B4-54
- Resolution**
 - Passage of **Resolution #2003-43** establishing the Law Enforcement Communications Fund
- Notice of Hearing**
 - \$58,050 Emergency Budget Appropriation for Law Enforcement Communication Fund 2003H6-12
 - \$23,950 Emergency Budget Appropriation for Sheriff 2003H6-13
 - \$164,800 Emergency Budget Appropriation for Housing Authority Fund 2003H6-14
- Contracts for Signature**
 - Chelan County Clerk/ Data Access Subscription Casual Use Agreement with Central Washington Title Services 2003A5-31
 - Memorandum Of Understanding with Cities regarding Administration of surcharge funds generated as a result of SHB 2060 2003A5-32
- Miscellaneous**
 - CDBG Close Out Report for Community Action Pass Through Grant 2003A2-1

10:48 A.M. Board Discussion.

- Donated leave and FMLA issues
- Chelan County Fair update, Commissioner Goehner
- Rent-A Tent update, Commissioner Walter

11:00 A.M. Mike Kaputa and Lisa de Vera of Natural Resource Department meet with board.

DISCUSSION ITEMS:

- Chelan County PUD Habitat Conservation Plan
- Lake Chelan Conference
- Vehicle Insurance Update
- Non-Departmental Budget Line Item
- Title II Funds, next cycle is approaching

11:30 A.M. Facilities Maintenance Bid Opening - Courthouse Roof Repair.

Maintenance Supervisor Pat DuLac present for opening. One bid received from Scholten Roofing in the amount of \$265,000.00. Bid exceeds engineer's estimate of \$170,000.00.

2003B1-22

11:34 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried to reject the bid from Scholten. Maintenance Director Pat Dulac will advertise for new bids.

NOON: Chelan County Commissioners to Board of Realtors Luncheon

1:30 P.M. Chelan County Sheriff, Mike Harum, Sergeant Herron, and Civil Deputy Mark Horaski meet with the board.

DISCUSSION ITEMS:

1. Out of State travel by Eileen Ervin, Mark Horaski and Tamara Kirchner
2. Purchases over \$500. Request to purchase new computer for Chief Mark Horaski, transfer surplus computer to Hazard Mitigation Planner Keith Stringfellow
3. Homeland Security Agreement
4. Wavelength System update

ACTION ITEMS

1:55 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following action items:

Out of State Travel Request

- a. Eileen Ervin, Eastern Regional APCO Conference, North Falmouth, MA, May 12-14. 2003B4-55
- b. Mark Horaski, DOJ Financial Management Seminars, Washington DC May 6-7 2003B4-56
- c. Tamara Kirchner, DOJ Financial Management Seminars, San Francisco, CA June 11-12. 2003B4-56

Budget Request- Purchases over \$500

- a. Request to purchase new computer for Chief Mark Horaski 2003B4-57

1:56 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried to move into a fifteen-minute executive session under RCW 42.30.110(g) regarding personnel.

2:11 P.M Executive session extended by board for five minutes.

2:16 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried to move back into regular session.

2:16 P.M. Dick Winn and Gale Wick, Department of Corrections meets with the board.

DISCUSSION ITEMS:

- Contract with Verizon for inmate telephone service. Contract to be corrected and submitted with additional information at a later date.

- Courthouse Security Issues
- Regional Jail Security Issues
- Courthouse grounds project. Dan Roach, Arborist presented schematics for landscaping Washington Street side of Courthouse utilizing inmate work force. Dual benefit includes providing training for inmates and creating an area for employees' and public to enjoy. Maintenance Director Pat Dulac present for discussion. Project would qualify for REET 2 funds which are dedicated to capital improvements for Parks. Estimated cost of \$9700.00. **Consensus** of board to move forward with project.
- **Filed**, copy of budget 2003B4-58

3:29 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board recess until Tuesday, March 18, 2003. Board recessed.

4:00 P.M. Chelan/Douglas Health Board meeting attended by Commissioner Walter and Commissioner Hawkins.

Tuesday, March 18, 2003

9:00 A.M. Board Discussion:

- Board to begin hosting quarterly round table discussions with constituents during lunch to discuss County issues. First session to be held on April 22nd.
- Sunnyslope wastewater treatment plant, negotiations on going with the City of Wenatchee and Chelan County PUD.
- Chelan/Douglas Health Board meeting update
- Annexation legislation pending
- George Sellar bridge interchange study. Commissioner Hawkins to meet with Clark Mathers, aide to Senator Cantwell regarding this issue.
- Affordable Housing funding, set up meeting with stakeholders for rental voucher program
- Cashmere/Dryden legal fees for Hazardous Waste mitigation

10:00 A.M. BID OPENINGS-PUBLIC WORKS

Greg Pezoldt, Public Works Director, present for bid openings. Bidding officially closed by Chair Commissioner Hawkins. Administrative Assistant Penny Goehner opens sealed bids as follows:

1. Asphalt Concrete – Class A and Class G. One bid received from Basin Paving for \$217,620.00.
2. Crushed Aggregate for Seal Coat – Chelan District. One bid received from Godbey Construction for \$34,432.00.
3. Crushed Aggregate for Seal Coat – Leavenworth District. This bid opening postponed to March 25 due to amendments. (*See bidder notification*).
4. Crushed Aggregate for Seal Coat – Cashmere, Entiat, and Wenatchee. Two bids received:
 - a) Central Washington Concrete for \$28,876.50, 4,650 tons at \$5.75 per ton
 - b) Lloyd Palm for \$60,264.00, at \$12.00 per unit.
5. Traffic Paint - Two bids received:

- a) Columbia Paint for \$79,898.40.
- b) Alpine Products for \$58,316.80.

2003B1-23

10:07 A.M. Moved by Commissioner Walter seconded by Commissioner Goehner and unanimously carried that the Board forward all bids to Public Works for review of bid specifications.

10:08 A.M. PUBLIC HEARING - ROAD VACATION

Road Vacation submitted by Buck Fruit. No one from the public is present for hearing. **Moved** by Commissioner Goehner seconded by Commissioner Walter and unanimously carried that the Board approve Petition of Road Vacation from Buck Fruit. 2003V1-10

10:13 A.M. BID AWARD - DRYDEN TRANSFER STATION HAULING

Board discusses bids submitted with Public Works Director Greg Pezoldt. Clarification of bids have been approved by legal counsel. **Moved** by Commissioner Walter seconded by Commissioner Goehner and unanimously carried that the Board award bid for Dryden Transfer Station Hauling to the apparent low bidder Waste Management for the bid proposal of \$12.40 per cubic yard.

2003B1-24

10:43 A.M. DISCUSSION ITEMS:

1. Underground Storage Tank Grant Agreement Cashmere/Dryden Airport
2. Agreement for Disposal of Scrap Metal and Household Appliances
3. Petition for Vacation of County Road for Blue Bird, Inc.
4. Sign drawings for Penny Road/Euclid Avenue
5. Call for Bids for New Pickups
6. Operation of the Dryden Transfer Station. No bids received on February 25.
Recommendation of Public Works Director: County to operate the facility for one more year, giving bidders time to gather data for firm bids. 2003B1-25
7. Motorcycle Rally in Chelan
8. Vehicles, Road Foreman pickups will remain at County Road District Shops.

10:49 A.M. ACTION ITEMS

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following items, referring road vacation back to Public Works for study.

1. **Agreement for Signature**
 - a. Underground Storage Tank Grant Agreement No. G0300153, between Chelan County and Department of Ecology for Cashmere/Dryden Airport 2003A5-33
 - b. Agreement for the Disposal of Scrap Metal and Household Appliances for the White Goods Event between Chelan County and E-Z Wrecking 2003A5-34
2. **Road Vacations**
 - a. Petition submitted by Bird Blue, Inc. to vacate a portion of county road right of way on Mill Road forwarded to Public Works 2003V1-11
3. **Miscellaneous**
 - a. Sign Mylar drawings for Penny Road/Euclid Avenue Overlay Project, CRP 591

4. Call for Bids

- a. Purchase of five new pickups

2003B1-26

10:57 A.M. Larry Angell, Building/Planning/Fire Safety

DISCUSSION ITEMS

1. Vehicle Usage- Public Works Director Greg Pezoldt present for discussion.
Consensus of the board to authorize Planning Director to schedule all vehicle usage of assigned cars in his department. Additional vehicle needs will be met by Motor Pool with appropriate notice.
2. Vacant Permit Coordinator Position
3. Request to waive fees for a dock building permit (David and Roxanna Macheel)
4. Approve the amended CDBG contract no. 01-64021-068.
5. Regulations regarding placement of Docks
6. Denial of new liquor license application for Chelangra'La Winery. Conditional use permit required for a winery. 2003L1-8

11:39 A.M. Moved by Commissioner Walter seconded by Commissioner Goehner and unanimously carried that the Board **deny item 1a, approve items 2a and 3a, and remove item 4a.**

ACTION ITEMS:

1. Budget Requests/Refunds

- a) Request to waiver fees for a dock building permit (David and Roxanna Macheel). **Denied** 2003B4-59

2. Budget Requests/Personnel

- a) Authorization to post and fill the vacant position of the Permit Coordinator and to post and fill any subsequent positions that become available through internal movement, **Approved** 2003B4-60

3. Contracts for Signature

- a) Sign the amended CDBG contract no. 01-64021-068. **Approved** 2003C5-5

4. Miscellaneous

- a) Vehicle Usage, *(no action required, see consensus above)*

1:30 P.M. Commissioners Campus Security Meeting.

Board meets with Security Officer Elgin Shaw, Maintenance Foreman Ken Ackland, County Administrator Cathy Mulhall and Regional Jail Staff Dick Winn and Gale Wick. Discussion regarding Courthouse campus security issues.

2:26 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board adjourn until Monday, March 24. Board adjourned.

Wednesday, March 19

9:00 A.M. Jail Partnership Meeting Commissioners Walter and Hawkins

Thursday, March 20

9:00 A.M. Commissioner Goehner tour of Alcoa Works

Filed Correspondence:

- Letter from board to Senator Rossi and Representative Sommers requesting criminal justice funds for aggravated murder case. 2003C8-109
- SR28 Interchange(George Sellar bridge)WATS improvement study. 2003C8-110
- Letter from Clerk of the Board Janet Merz to Robert Stewart regarding public records request. 2003C8-11
- WSLCB notice of liquor license assumption for the 59er Diner. 2003L1-10

Vouchers Approved for Payment

		2003B4-61
Current Expense		178,254.83
All Other Funds		<u>325,628.10</u>
	Total All Funds	\$503,892.93
Current Expense		7,838.51
All Other Funds		76,706.24
	Total All Funds	\$84,544.75

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

SALLY J.TAYLOR, Deputy Clerk of the Board