



**Wes Cornelius**  
**CHELAN COUNTY ASSESSOR**

350 Orondo Ave, Suite 6

Wenatchee, WA 98801-2885

PHONE: 509-667-6365 FAX: 509-667-6664

WEBSITE: <http://www.co.chelan.wa.us/assessor>

Dear Taxpayer,

In an attempt to ensure that our office is assessing the value of all taxable real and personal property on a fair and equitable basis we have implemented a new process to help better serve our taxpayers. We are now offering the opportunity for taxpayers to request a property valuation review, where we look at property details at any time during the year.

Enclosed please find a Request for Property Valuation Review form. This simple form can be filled out by the taxpayer and delivered to the Assessor's Office for review. When submitting the form it is recommended that the taxpayer include any supporting documents that may result in a change of property details or value.

The decision will be made based on information that the taxpayer has supplied and physical verification of property changes. Our goal is to answer every request for review in a timely manner. Because this is not a formal appeal to the Board of Equalization there is no other recourse after this, so, please include anything pertinent to your situation. Please be advised that the filing of a request for a property valuation review may not result in a change in value.

If you have any questions or need assistance with your request, please call me at 509-667-6336 or [wesley.cornelius@co.chelan.wa.us](mailto:wesley.cornelius@co.chelan.wa.us).

Thank you,

Wes Cornelius  
Chelan County Assessor



# WYg7cfbY'ji g CHELAN COUNTY ASSESSOR

350 Orondo Ave, Suite 6  
Wenatchee, WA 98801-2885  
PHONE: 509-667-6365 FAX: 509-667-6664  
WEBSITE: <http://www.co.chelan.wa.us/assessor>

## REQUEST FOR PROPERTY VALUATION REVIEW

I, \_\_\_\_\_, request a review of value on my property located at: \_\_\_\_\_  
Property ID or Parcel Number: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Description of Property:

Land: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Structures and other improvements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Year Built: \_\_\_\_\_ When was roof last replaced? \_\_\_\_\_ Windows? \_\_\_\_\_  
Has the siding been painted or replaced? \_\_\_\_\_ Year work completed: \_\_\_\_\_  
Approximate square feet of above grade living space: \_\_\_\_\_ Basement: \_\_\_\_\_  
Finished Basement Area: \_\_\_\_\_

### Other factors to be considered in the valuation of your property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please attach any documentation you may have that supports a different opinion of value.*

### I, the undersigned, understand the following:

- A) This request may require an additional property inspection as determined by the Assessor.
- B) This request for a property valuation review is not a formal appeal. All formal appeals must be sent directly to the Chelan County Board of Equalization (BOE).
- C) The filing of this **Request for Property Valuation Review** may not result in a change of value.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_