



CHELAN COUNTY ROAD NAME APPLICATION

316 WASHINGTON STREET SUITE 402

WENATCHEE WA 98801

Phone (509) 667-6415 Fax (509) 667-6250

Please check one:

- New Road Name: To name a road that is currently unnamed.
- Road Name Change: To change the name of a road that is currently named.

Applicant Contact Information:

Name	Phone Number	Fax Number

Mailing Address	Physical Address

City, State	Zip

Email Address

Subject Road:

Current Name (if applicable):

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Please see attached "Road Naming Guidelines" regarding naming limitations

Proposed Name Choice:

1.

Alternate Name Choices:

2.
3.

Please attach a vicinity map to this form. (Map may be obtained from Public Works)

Describe the beginning and end of the road to be named (e.g. intersection with another named street, end of street, length in miles from a beginning point).

Reasons for requesting a road name change or new road name (e.g. eliminate duplicate name, or to improve emergency service response).

Road Naming Guidelines

In selecting road names, consideration shall be given to the following:

- There shall be no duplication of existing names within the boundaries of the county.
- Names of similar pronunciation and/or spelling shall be avoided (i.e., "Hope Road," "Hoppe Road").
- Variations of the same name with a different road designation shall be avoided (i.e., "Pine Road," "Pine Drive," and "Pine Lane").
- A road name shall not include numbers, dashes, apostrophes or other non alphabetical characters.
- Articles ("The," "A," "An") shall not be used to begin road names.
- Road names are limited to three words, not including the road type designator.
- Road names shall not exceed twenty-two characters, including spaces and the road type designator.
- Road names duplicating commercial or private facilities are not to be used (i.e., "Bowling Alley," "Tennis Court").
- The use of names that are derived from community names or geographic features are to be limited to locations that are in close proximity to such communities or geographic features.
- No proposed road name will be approved which begins with a word that appears as the first word in two or more official road names.
- Where a newly proposed road is a continuation of, or in alignment with an existing road, it will utilize the same name as the adjoining, existing road.
- Roads that extend from an adjoining county into Chelan County should be changed to a different name when they cross the county line to prevent confusion in the addressing numbers.

Review and Approval of Proposed Names

- All proposed road names shall be reviewed and approved by the director/county engineer of public works.
- Proposed road names may not be longer than twenty-two characters, including the postal abbreviated suffix and the road type designator and shall meet all applicable requirements.
- Where duplicate names exist, the road serving the largest number of improved properties shall retain its name. The other road(s) shall be renamed. The director/county engineer of public works shall suggest new names to the affected property owners. The property owners may include alternate names they wish to have considered.
- Landowners proposing to rename their road shall commit themselves to reimbursing the Chelan County Public Works Department for all related costs.

Road Naming and Addressing Process and Procedure:

- In the case of plats, please see paragraph 3(A) of Chelan County code 10.22.080
- In the case of name roads or unnamed roads, participation in road naming shall be limited to those who own property served by the roads in question. Where the road serves several properties, all landowners shall be given the opportunity to propose the name. In the event that there is no participation from the landowners, the director/county engineer of public works shall name the road in accordance with county procedures.

Road Renaming and Addressing Process and Procedure

- In cases of requests to rename existing named roads, participation in road naming shall be limited to those who own property served by the road in question. Where the road serves several properties, the landowners shall be given the opportunity to propose the name. A petition to officially rename an existing named road must be submitted, in writing, to the Director/County Engineer of Public Works.
- The petition must be reviewed by and recommended by the Director/County Engineer of Public Works prior to approval by the board of Chelan County Commissioners.
- Landowners proposing to rename their road shall reimburse the Chelan County Public Works Department for all related costs. (Res. 2004-51 (part), 5/11/04).