

**PERMIT FOR EVENT OR ACTIVITY
IN CHELAN COUNTY RIGHT-OF-WAY**

1. **Applicant's Name:** _____
Address: _____

2. **Organizer's True Name** _____
Address: _____

UBI Number: _____

3. **Date(s) of Proposed Event/Activity:** _____

4. **Times for Proposed Event/Activity:** _____ to _____

5. **Name of Event/Activity:** _____

6. **Type/Description of Event/Activity:** _____

7. **Proposed route on county right-of-way, including start and end points and assembling points and parking (please attach a map illustrating the route and other pertinent information):**

8. **Estimated number of people, vehicles, and/or animals expected to participate or be included in the event/activity (please provide detailed information):**

9. **Proof of permissions for event/activity officials, participants, and spectators to enter onto private and public property in relation to this activity (please attach to this document).**

10. **Proof of authorizations from other involved jurisdictions (please attach to this document).**

11. **Name of organizer's insurance company and policy number for coverage of this event/activity (please attach a certificate/proof of insurance showing coverages and an endorsement including Chelan County as additional insured and providing that the organizer's insurance policy shall be primary insurance for the event/activity):**

Company: _____

Policy Number: _____

12. Describe organizer's previous experience with the conduct and administration of this type of this event/activity (attach additional pages, if needed):

13. Name of Event/Activity Coordinator: _____

Address: _____

Phone Number(s): _____

Alternate Contact Person: _____

Address: _____

Phone Number(s): _____

14. Traffic plan, safety plan, race plan (attach additional pages, documents and information, if needed.)

15. Will any road closure be needed? Yes No (If yes, the Chelan County Board of Commissioners must approve the closure by resolution.)

If yes, provide details:

16. Documentation for any requested waiver or exemption (please attach).

17. Other:

18. Plan for Event Clean-UP

Applicant's Signature

Printed Name: _____

Title: _____

Date and Place

For County Use Only

- Chapter 9.26 of the Chelan County Code is incorporated by this reference.
- See attached Exhibit(s) ____ - ____ for additional conditions and route modifications.
- Fire Districts notified: _____
- Permit fee of \$30.00 (Copy of receipt attached).
- Payment in advance for necessary public safety personnel and equipment in the amount of \$_____ (Copy of receipt and related documents attached).

Reviewed and Approved:
Chelan County Public Works Department

Permit is Approved Denied
Chelan County Sheriff's Office

By: _____
Mitch Reister, P.E.
Director/County Engineer

By: _____
John Wisemore
Chief of Operations