



Chelan County Sheriff's Office
401 Washington St., #1
Wenatchee, WA 98801
Records Division (509) 667-6875

Pursuant to RCW 42.17 Washington State Public records Disclosure Act, I request to review or receive a copy of records maintained by the Chelan County Sheriff's Office and do assert my identity to be:

Name of Requestor: _____ DOB: _____

Address: _____ City _____ State _____ Zip _____

Phone Number (_____) _____

Name of individual(s) involved:

1). _____ DOB: _____

2). _____ DOB: _____

Incident No: _____ Incident Date: _____ Incident Type: _____

Your relationship to Incident: _____ (Optional)
Victim, Defendant, Parent, etc.

Any Additional Information to help us locate the requested documents:

How would you like to receive a response? (Please print information)

- Mail: _____
- Email: _____
- Call for pickup: _____
- Other: _____

Per RCW 42.56.520 Prompt Responses Required.

Our agency has 5 business days to respond to a Public Records Request. This response may include a copy of the incident report, an estimation of additional time needed to complete the request, or a denial of request.

Signature: _____ Date: _____

FEE SCHEDULE

***Fifteen Cents (\$0.15) per page is charged for incident report(s) that total 20 pages or more.**

***Per RCW 42.56.120(2)(b)(i) Charges for Copying**

****PLEASE VISIT THE WSP ELECTRONIC COLLISION REPORTS SEARCH PORTAL**

**AT: <https://fortress.wa.gov/wsp/wrecr/WSPCRS/>
TO REQUEST ALL STATE ACCIDENT REPORTS****