

**SHERIFF'S FEE SCHEDULE PER CHELAN COUNTY
RESOLUTION NO. 2015-91 REGARDING
SHERIFF'S FEES FOR SERVICE OF PROCESS**

**SERVICE OF CIVIL PROCESS, SERVICE,
SUMMONS & COMPLAINT, NOTICE &
COMPLAINT, SUMMONS & PETITION,
NOTICE OF SMALL CLAIM**

SERVE ONE (1) DEFENDANT	\$40.00
SERVE TWO (2) OR MORE (SAME ADDRESS)	50.00
ALL RETURNS	20.00
NOTARY FEE	10.00
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

ATTACHMENT, WRIT – PERSONAL PROPERTY

LEVY (PER HOUR)	100.00
SERVE (EACH DEFENDANT)	50.00
RETURN TO COURT	20.00
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

ATTACHMENT, WRIT – REAL PROPERTY

LEVY (PER HOUR)	100.00
NOTICE OF LEVY	2.00
FILING WITH AUDITOR	20.00
PLUS AUDITOR'S FILING FEE	
SERVE DEFENDANT (IF REQUIRED)	50.00
RETURN TO COURT	20.00
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

EXECUTION – PERSONAL PROPERTY

LEVY (PER HOUR)	100.00
NOTICE OF SALE (FIRST COPY)	2.00
ADDITIONAL COPIES (EACH ADDITIONAL COPY)	1.00
POSTING EACH NOTICE	15.00
CONDUCTING SALE (PER HOUR)	100.00
BILL OF SALE (EACH)	50.00
RETURN TO COURT	20.00
SERVE DEFENDANT	50.00
SERVE NOTICE (DEFENDANT)	50.00
POSTPONEMENT NOTICE (EACH NOTICE)	15.00
MAILING ACTUAL COSTS OF POSTAGE	
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

WARRANTS

SERVE (EACH)	50.00
RETURN TO COURT	20.00
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

SUBPOENA

SERVE (EACH)	50.00
RETURN TO COURT	20.00
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

POSTAGE FOR MAILING REQUIRED BY STATUTE WHETHER REGULAR, CERTIFIED OR REGISTERED, ACTUAL COST OF POSTAGE.

MILEAGE FEE EACH MILE ACTUALLY & NECESSARILY TRAVELED IN GOING TO OR RETURNING FROM ANY PLACE OF SERVICE OR ATTEMPTED SERVICE: \$0.57/MILE, WITH A \$20.00 MINIMUM CHARGE.

EXECUTION – ORDER OF SALE REAL PROPERTY

LEVY (EACH HOUR)	100.00
NOTICE TO PUBLISHER	2.00
RECORDING WITH AUDITOR	20.00
PLUS AUDITOR'S FILING FEE	
NOTICE OF SALE (FIRST COPY)	2.00
ADDITIONAL COPIES (EACH ADDITIONAL COPY)	1.00
CONDUCTING SALE (PER HOUR)	100.00
CERTIFICATE OF SALE	50.00
RETURN TO COURT	20.00
POSTING OF NOTICE (EACH)	15.00
AFFIDAVIT OF POSTING	7.00
POSTPONEMENT (EACH NOTICE)	15.00
MAILING: ACTUAL COSTS OF POSTAGE	
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

GARNISHMENT, WRIT OF

SERVE, GARNISHEE	100.00
RETURN TO COURT	20.00
SERVE DEFENDANT (IF REQUIRED)	50.00
MAILING: ACTUAL COSTS OF POSTAGE	
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

WRIT OF REPLEVIN – AFFIDAVIT, CLAIM & DELIVERY

SERVE DEF W/WRIT AND/OR AFFIDAVIT & BOND	100.00
SERVE SUMMONS & COMPLAINT	40.00
SERVE SUMMONS & COMPLAINT (2 OR MORE)	50.00
LEVY (PER HOUR)	100.00
RETURN TO COURT	20.00
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

WRIT OF RESTITUTION AND/OR ASSISTANCE

SERVICE W/O AID OF COUNTY (POSTING)	100.00
SERVICE W/AID OF COUNTY	100.00
EACH HOUR (OUSTED & EJECTED)	
RETURN TO COURT	20.00
MILEAGE: \$0.57/mi, WITH A \$20.00 MINIMUM CHARGE	

REDEMPTION

SERVE NOTICE/INTENT	50.00
CERTIFICATE/REDEMPTION	50.00
COPIES: \$2.00 FIRST PAGE, \$1.00 EACH ADDITIONAL PAGE	

DEED

ISSUANCE	60.00
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HABEAS CORPUS, ORDER TO ASSIST, ETC.

SERVE ONLY	50.00
EXECUTING OF (PER HOUR)	100.00
RETURN TO COURT	20.00

ACCIDENT/INCIDENT REPORTS

COPIES OF	10.00
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ALL OTHER DOCUMENTS & SUPPORTING PAPERS FOR WHICH NO FEE IS PROVIDED HEREIN: **50.00**

CRIMINAL HISTORY RECORD CHECK INTERNAL ONLY **20.00**

COPIES FIRST PAGE \$2.00, EACH ADDITIONAL PAGE \$1.00

CONCEALED PISTOL LICENSE

ORIGINAL	50.75
RENEWAL	32.00
LATE RENEWAL	42.00
REPLACEMENT	10.00

FOR ADDITIONAL OFFICER ASSIST ON ANY AND ALL SERVICES WHERE ADDITIONAL OFFICER ASSISTANCE IS DEEMED NECESSARY AT THE DISCRETION OF THE SHERIFF **\$100.00**

NOTARIZING DOCUMENTS

FEE (EACH DOCUMENT)	10.00
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REPRODUCTION OF DOCUMENTS

FOR REPRODUCTION OF AUDIO, VISUAL OR PHOTOGRAPHIC MATERIAL, TO INCLUDE MAGNETIC MICROFILMING, THE ACTUAL COSTS PLUS PERSONNEL TIME.

DOWN PAYMENTS REQUIRED FOR CIVIL PROCESS

Defendant Address	SUMMONS & COMPLAINT		WRIT OF RESTITUTION	ORDER TO SHOW CAUSE
	1 Def	2+ Def		
ALCOA	120.00	130.00	180.00	130.00
ARDENVOIR	155.76	165.76	215.76	165.76
CASHMERE	120.00	130.00	180.00	130.00
CHELAN	145.60	155.60	205.60	155.60
CHELAN FALLS	151.30	161.30	211.30	161.30
COLOCKUM	120.00	130.00	180.00	130.00
DRYDEN	121.56	131.56	181.56	131.56
ENTIAT	121.56	131.56	181.56	131.56
LAKE WENATCHEE	231.00	241.00	291.00	241.00
LEAVENWORTH	142.08	152.08	202.08	152.08
MANSON	154.72	164.72	214.72	164.72
MALAGA	120.00	130.00	180.00	130.00
MONITOR	120.00	130.00	180.00	130.00
PESHASTIN	128.40	138.40	188.40	138.40
PLAIN	179.70	189.70	239.70	189.70
WENATCHEE	120.00	130.00	180.00	130.00

Summons & Complaint (1 def) = \$40 (Service) + \$20 (Return) + Mileage (3 attempts)

Summons & Complaint (2 def) = \$50 (Service) + \$20 (Return) + Mileage (3 attempts)

Writ of Restitution = \$100 (Service) + \$20 (Return) + Mileage (3 attempts)

Order to Show Cause (i.e. Ex Parte Motion) = \$50 (Service) + \$20 (Return) + Mileage (3 attempts)

RESOLUTION NO. 2015-91
Regarding Sheriff's Fees for Service of Process

A Resolution amending Chapter 1.75, Section 010 to the Chelan County Code setting the amounts of fees that shall be collected by the Sheriff to cover the costs of administration and operation for the Sheriff's official services.

WHEREAS, the State of Washington typically establishes under RCW 36.18.040 certain fees for official services to be charged by the Sheriff; and

WHEREAS, RCW 36.18.040 authorizes the county legislative authority to set the amounts of fees that shall be collected by the Sheriff to cover the costs of administration and operation; and

WHEREAS, Chelan County has not changed the amounts of Sheriff's fees since 2007 despite the costs associated with Sheriff's service of process and other official services having risen dramatically since this last increase; and

WHEREAS, the board of commissioners finds it appropriate that costs incurred for Sheriff's official services should be borne by those seeking action by the Sheriff and not be assumed by Chelan County citizens, requiring the establishment of appropriate fees pursuant to the authority granted in RCW 36.18.040(3),

NOW, THEREFORE, be it ordained by the Board of County Commissioners of Chelan County, State of Washington:

Section 1. Chapter 1.75, Section 010, is amended to read as follows:

Sheriff's Fees. The Sheriff shall collect the following fees for official services:

1. For service of each summons and complaint, notice and complaint, summons and petition, and notice of small claim on one defendant at any location, forty dollars, and on two or more defendants at the same residence, fifty dollars, plus mileage;
2. For making a return, twenty dollars for each return of service, plus mileage;
3. For levying each writ of attachment or writ of execution upon real or personal property, one hundred dollars per hour, plus mileage;

4. For filing copy of writ of attachment, order of sale or writ of execution with auditor, twenty dollars plus auditor's filing fee;
5. For service of writ of possession or restitution without aid of the county, one hundred dollars, plus mileage;
6. For service of writ of possession or restitution with aid of the county, one hundred dollars for each hour after one hour, plus mileage;
7. For service on an arrest warrant in any action or proceeding, fifty dollars, plus mileage;
8. For executing any other writ or process in a civil action or proceeding, one hundred dollars per hour, plus mileage;
9. For each mile actually and necessarily traveled in going to or returning from any place of service, or attempted service, fifty-seven cents per mile with a twenty dollar minimum mileage charge;
10. For making a deed to lands sold upon execution or order of sale or other decree of court, to be paid by the purchaser, sixty dollars;
11. For making copies of papers when sufficient copies are not furnished, two dollars for first page and one dollar per each additional page;
12. For the service of any other document and supporting papers for which no other fee is provided herein, fifty dollars, plus mileage;
13. For posting a notice of sale, or postponement, fifteen dollars, plus mileage;
14. For certificate or bill of sale of property, or certificate of redemption, fifty dollars;
15. For conducting a sale of property, one hundred dollars per hour spent at a sheriff's sale;
16. For notarizing documents, ten dollars for each document;
17. For fingerprinting for non-criminal purposes, twenty dollars for each person for up to two sets, five dollars for each additional set;
18. For mailing required by statute, whether regular, certified, or registered, the actual cost of postage;
19. For an internal criminal history records check, twenty dollars;

- 20. For reproduction and dissemination of accident and incident reports, ten dollars;
- 21. For the reproduction of audio, visual, or photographic material, to include magnetic microfilming, the actual cost including personnel time.
- 22. For additional officer assist on any and all services where additional officer assistance is deemed necessary at the discretion of the Sheriff, one hundred dollars per hour per officer.

Fees allowable under this section may be recovered by the prevailing party incurring the same as court costs to the extent provided by RCW 36.18.040(2).

These fees shall be in effect from October 1, 2015 through December 31, 2016.

Section 2. Severability. If any section, subsection, paragraph, sentence, clause, or phase of this Resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this Resolution.

APPROVED AND ADOPTED this 28th day of September 2015.

BOARD OF CHELAN COUNTY COMMISSIONERS



Ron Walter

 RON WALTER, CHAIRMAN

Keith W. Goehner

 KEITH W. GOEHNER, COMMISSIONER

ATTEST:

Carlye Baity

 Carlye Baity,
 Clerk of the Board

Doug England

 DOUG ENGLAND, COMMISSIONER