



MEETING SUMMARY



Date/Time of Meeting: Thursday, September 20, 2018; 10:00 am to Noon

Location: Confluence Technology Center, 285 Technology Center Way
Wenatchee, WA

Subject: Steering Committee Meeting #3

Project Name: Chelan County Natural Hazards Mitigation Plan Update

In Attendance (See Attachment): **Attendees:** Josh Patrick, Bob Plumb, Cliff Burdick, Craig Gildroy, Mick Lamar, Brian Brett, Mike Cushman, Joel Walinski, John Ricardi, Jon Riley
Planning Team: Rob Flaner, Hillary Heard

Not Present: City of Entiat, City of Cashmere, FD #3

Summary Prepared by: Rob Flaner (10/11/2018)

Quorum – Yes or No Yes

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Welcome and Introductions

- Chief Brett opened the Chelan County Natural Hazard Mitigation Plan (HMP) Update Kick-Off meeting with introductions.
- The agenda was updated to include questions and answers at the end of the meeting.
- The following handouts were provided: Agenda, Meeting # 2 summary, Risk Assessment update memo, proposed goal revisions, Critical facility exercise, catalog of objective statements, and a sample hazard mitigation survey.

Planning Process

- The meeting summary from SC meeting #2 was reviewed and approved.
- Planning Partner status-Hillary informed that she has received confirmation or participating from 2 fire districts (#1 and #3). Rob stated to the SC that we needed to establish a cut line for when we would accept LOI's. Hillary had been asked to come speak to the County Fire Chiefs meeting to make one list pitch to the Fire District. It was decided that the deadline for accepting LOI's would be by the next SC meeting (10/18//2018). Hillary to meet with County Fire Chiefs.
- Goals- The SC reviewed proposed revisions to the Goals that were reviewed at the last meeting. These revisions were reviewed and



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approved as proposed. The final goals for this plan update are as follows:

1. **To Protect People and Property** by making Chelan County homes, businesses, infrastructure, critical facilities, and other property more resilient and resistant to losses from natural hazards
2. **To Protect the Economy** by developing mechanisms that ensure commerce, trade, and essential business activities remain viable in the event of a natural disaster
3. **To Protect the Environment** by preserving, rehabilitating, and enhancing natural systems to serve natural hazard mitigation functions
4. **To Strengthen Emergency Services** by increasing collaboration, coordination, and capabilities among public agencies, non-profit organizations, business, and industry
5. **To Increase Public Awareness and Education** by providing the public information, tools, and funding resources for implementing mitigation activities to prevent future losses from natural hazards
6. **To Establish and Strengthen Partnerships for Implementation** through coordination and collaboration of the whole community, including public agencies, citizens, non-profit organizations, businesses, tribes, and industries whose authorities and capabilities will support implementation of planning for a disaster-resistant Chelan County

Risk Assessment Update

- Rob walked the SC the Risk assessment update memo. In summary, the items discussed were as follows:
 - All data for base mapping and general building stock updates have been mined and are being formatted for analysis.
 - The flood hazard depth grids for developed for the Chelan County Comprehensive Flood Hazard Management Plan will be utilized to the flood risk assessment.
 - USGS Shake maps for the Chelan (M7.2) fault scenario and the Cascadia (M9.0) fault scenario have been obtained by



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the planning team. Rob asked the SC if there were a strong opinion on which scenarios should be analyzed for the risk assessment. No strong opinion was presented, and the Committee deferred that decision to the opinion of the planning team based on which scenarios have the most impacts on the planning area.

Objectives

Rob explained to the SC, that now that goals have been confirmed by the SC, it is time to identify objectives for the plan. An “objective” is the result or achievement toward which effort is directed or aimed. Objectives are intended to be clear and measurable. The 2010 Plan did not clearly define objectives. Rob stated that for this update, we will define objectives which will provide the plan more flexibility in the grant arena. These will be linear planning components, meaning objectives will be identified that meet multiple goals, and stand on their own merit. The SC was provided a catalog of example goal statements from other mitigation plans in Eastern Washington to review.

The Catalog spurred some productive conversation as to how the objectives would apply to each planning partner, Joel Walinski from the City Leavenworth asked, “what if the City did not want to adopt a certain objective”? Rob stated that it was the intent of the multi-jurisdictional planning effort to have 1 set of goals and objectives that applied to the entire planning partnership. This process was not set up for identifying individual goals and objectives for each planning partner. Rob then stated that since the objectives will be utilized to help prioritize actions, that a community could identify actions outside of the purview of a specific objective, if they did not agree with a specific objective. After much discussion, it was decided that the SC need more time to review the objective alternatives before confirming the final objectives for the plan. Rob asked the SC to review the objective catalog handout prior to the next SC meeting, where the SC will do an exercise that looks to identify the objectives that meet the most goals, and then select objective statement from that pool of alternatives.

SC to review the Objective Catalog handout prior to the next meeting.

Defining Critical Facilities

For this segment, the SC reviewed some various definitions of “Critical facilities/Infrastructure” for other hazard mitigation plans. Rob explained that a key objective for mitigation plans is to target vulnerable critical facilities/infrastructure as defined the process for mitigation actions. To target CF/CI for mitigation, we need to assess vulnerability and to assess vulnerability, we need to inventory the CF/CI in the planning area. To inventory, we need to define what facilities and infrastructure in the planning area are critical to support the response and recovery from the



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| <p>impacts of hazards. Rob stated that CF/CI were not really defined in the 2010 plan. It is the planning team’s recommendation that the SC consider the definition utilized in the County’s Comprehensive Flood Plan, namely for consistency. Rob asked if the County’s Emergency Operations Plan had defined CF/CI. No one in attendance new the answer to that question. Hillary stated that she would reach out to County Emergency Management Staff to find out the answer. It was the direction of the SC that the mitigation plan should have a CF/CI definition that is consistent with other definitions in use in the County. The SC wanted to table the confirmation of this definition to allow more time to determine this level of consistency. The CF/CI definition will be confirmed at the next meeting on 10/18.</p> | <p>Hillary to reach out to County EM staff to see how the County’s EOP addresses CF/CI.</p> <p>SC to confirm definition of CF/CI at 10/18 SC meeting</p> |

Public Involvement Strategy

Under this segment, the SC discussed the Public involvement strategy for the plan. Key points discussed were as follows:

- Website- The mitigation plan website is up and running. It is housed on the County Natural Resources Planning page at: <https://www.co.chelan.wa.us/natural-resources/pages/natural-hazard-mitigation-plan>

Rob asked that planning partners and SC members that have web pages create links to this site on their pages.
- Press release- Rob stated that now that the web page is up and running, we need to get out a press release announcing the plan update process as well as the website for information on the plan update process. Rob stated that the planning team would get an example press release to Hillary as soon as possible.
- Hazard Mitigation Survey- The SC went through an example survey form a planning effort that included both a mitigation plan and a CWPP update. The SC went through each of the 41 questions in the survey and edited accordingly for application in Chelan County. The resulting product was a 40-question survey, specific to the Chelan County planning area. The planning team will format the survey using “Survey Monkey” and have it ready for deployment prior to the public meetings. The survey will be bi-lingual in both English and Spanish.
- Phase 1 Public meetings- The phase 1 public meetings have been scheduled for October 9,10 and 11. The meetings will be held in the evening, from 6:00 pm to 8:00 pm in Wenatchee on October 9th at Wenatchee City Hall, in Leavenworth on October 10th at Leavenworth City Hall, and in Chelan on October 11th at Chelan County Fire District 7. A press release announcing meeting dates and times will be distributed by the planning team

SC members and planning partners to establish links to the website.

Planning team to distribute press release announcing the website

Planning team to format the survey in Survey monkey and ready the survey for deployment prior to the phase 1 public meetings

Planning team to distribute press release announcing the phase 1 public meetings



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Action Items and Next Steps

- SC to review objectives catalog
- SC to review/conform CF/CI definition
- Phase 1 public meetings
- Phase 1 jurisdictional Annex process

Meeting was adjourned at 12:00 PM

The next meeting will be the second Steering Committee meeting, October 18, 2018 at 10:00 am at the CTC.

