

Chelan County Noxious Weed Control Board Job Description

JOB TITLE: SEASONAL FIELD ASSISTANT
DEPARTMENT: Noxious Weeds
REPORTS TO: Noxious Weed Field Supervisor
FLSA STATUS: Non-Exempt
PAY GRADE: Hourly - \$13.00
JOB STATUS: Full-time Seasonal
APPROVED: 2/2017

Summary:

This position is responsible for enforcing RCW 17.10 and carrying out the County Noxious Weed Board Policies. This includes surveying for noxious weeds on properties, contacting land owners and following up on weed control compliance.

Essential Functions (In house training provided on essential functions):

- Recognize on sight or identify invasive species and conduct complete surveys using GPS mapping.
- Mix chemical correctly and use backpack sprayers to spray herbicide on invasive species.
- Operate GIS program on iPad to collect weed locations.
- Use office programs Outlook, and Microsoft Office to handle case correspondence.
- Write up findings from surveys and have clear written communication with landowners.
- Communicate with landowners about the need for weed control in compliance with RCW 17.10.
- Record keeping and data management for noxious weed case files.
- Follow-up evaluation and report writing as needed to encourage noxious weed control.

Knowledge/Skills/Abilities:

- Ability to communicate with the public and fellow employees on daily activities
- Ability to schedule activities and manage time use efficiently
- Ability to read and understand chemical labels.
- Ability to understand and become familiar with noxious weed laws and RCW 17.10.

Minimum Requirements:

Have a high school diploma or GED. Must have a valid Washington Driver's License, safe driving record and be able to drive a 4X4 vehicle over backcountry roads.

Physical Requirements:

Must be able to lift up to 50 pounds, walk over uneven terrain and work in the heat. Must be able to carry a 25 lb. backpack sprayer over uneven terrain. Work involves bending, standing,

balancing, climbing, kneeling, stooping, crouching, reaching, pushing, pulling, twisting, gripping with fingers and hands, shoveling, digging, lifting and carrying garbage bags full of weeds.

Work Environment:

The duties require working in all types of weather and temperature conditions, on rough terrain often in remote areas in direct sunlight and in contact with plants, poisonous weeds and occasional exposure to wildlife including snakes and ticks..

Additional Information:

This is a full-time seasonal position with the Chelan County Noxious Weed Department working 40 hours per week for up to 4 months. Sick leave is accrued as provided under the WA State Employer Paid Sick Leave law.