

2017 Comprehensive Plan and Development Regulations Update

|  |                                   | 2016  |          |  |                 |        |                                    |                                     |        |           |         |          |          | 2017              |          |        |                    |        |                |  |  |
|--|-----------------------------------|---|----------|--|-----------------|--------|------------------------------------|-------------------------------------|--------|-----------|---------|----------|----------|-------------------|----------|--------|--------------------|--------|----------------|--|--|
| PROCESS STEPS & WORK ITEMS                               |                                   | January   | February | March                                  | April           | May    | June                               | July                                | August | September | October | November | December | January           | February | March  | April              | May    | June           |  |  |
| <b>OVERVIEW</b>  | Work Plan                         | Review of Checklist in October  |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
|  | Research                          | Development Regulations and UGA   |          |  |                 |        |                                    | Comprehensive Plan focused research |        |           |         |          |          | 60-day Notice     |          |        |                    |        |                |  |  |
|  | Development Code Amendments       | Draft required  |          |  | Internal Review |        |                                    | Alternative Adoption                |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
|  | Comp Plan Amendments              | Individual Element updates to be followed by update for internal consistency and format |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
|  | Planning Commission               | Review Work & Participation Plan  |          | Alternative Adoption of Dev Regulation |                 |        | Review Comprehensive Plan Elements |                                     |        |           |         |          | Hearing  |                   |          |        |                    |        |                |  |  |
|  | Board of Commissioners            | Resolution for Work & Participation Plan  |          | Alternative Adoption of Dev Regulation |                 |        | Status Updates                     |                                     |        |           |         |          | Workshop |                   | Hearing  |        |                    |        |                |  |  |
|  | Finalization                      |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        | Notice of Adoption |        | Mandatory Date |  |  |
| <b>BUDGET CONSIDERATIONS:</b>                            |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| <b>TIME ESTIMATES</b>                                    | Estimated Staff Time - CD Office  | 120   | 120      | 120                                    | 110             | 110    | 110                                | 120                                 | 120    | 130       | 120     | 120      | 120      | 110               | 110      | 40     | 40                 | 20     | 1740           |  |  |
|  | Estimate CD internal review       | 40  | 35       | 30                                     | 50              | 40     | 40                                 | 20                                  | 10     | 10        | 20      | 40       | 20       | 20                | 20       | 5      | 5                  |        | 405            |  |  |
|  | Estimated Staff Time - other Dept |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
|  | IT- web/email consulting          | 40  | 1        | 1                                      | 1               | 1      | 1                                  | 1                                   | 1      | 1         | 1       | 1        | 1        | 1                 | 1        | 1      |                    |        | 54             |  |  |
|  | Natural Resource - data share     | 1   | 20       | 20                                     | 10              | 10     | 10                                 | 10                                  | 10     | 10        | 10      | 10       | 5        |                   |          |        |                    |        | 116            |  |  |
|  | Assessor's - data share           | 8   | 8        | 4                                      |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        | 20             |  |  |
|  | Sheriff's' - data share           |   |          |  | 6               |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        | 6              |  |  |
|  | Public Works - data share         |   |          |  | 6               |        |                                    |                                     |        |           | 10      |          | 10       |                   |          |        |                    |        | 26             |  |  |
|  | Estimated Consultant Hours        |   |          |  | 80              | 120    | 120                                | 40                                  | 10     |           |         |          |          | 40                |          | 20     |                    |        | 430            |  |  |
|  | Staff Time - support              | 20  | 20       | 20                                     | 30              | 40     | 20                                 | 10                                  | 10     |           |         |          |          | 10                |          |        |                    |        | 180            |  |  |
|  |                                   | 2016  |          |  |                 |        |                                    |                                     |        |           |         |          |          | 2017              |          |        |                    |        |                |  |  |
| Public Notices   |                                   | January   | February | March                                  | April           | May    | June                               | July                                | August | September | October | November | December | January           | February | March  | April              | May    | June           |  |  |
| <b>Public Notice Steps</b>                               |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 1. Website setup/maintenance                             |                                   | Setup & Go live   |          | Update                                 | Update          | Update | Update                             | Update                              | Update | Update    | Update  | Update   | Update   | Update            | Update   | Update | Update             | Update |                |  |  |
| 2. Legal notices (optional)                              |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 3. 60-day State Agency Review                            |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 4. Planning Commission & BOCC for workshops and Hearings |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| <b>Work Plan</b>   |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| a. Commerce checklist review                             |                                   | Started October 2015  |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| b. Research of possible updates                          |                                   | Started November 2015   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| c. Identify related updates                              |                                   | Started November 2015   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| d. Draft Work & Participation Plan                       |                                   | Started November 2015   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| e. Notice in newspaper & Cities                          |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| f. Goal Adoption   |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| <b>Research &amp; Draft Documents</b>                    |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| RCW & WAC requirements                                   |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| <b>Draft Development Regulations</b>                     |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 1. Review needs  |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 2. Draft changes   |                                   |   |          |  | Internal Review |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 3. Revisit and amend                                     |                                   |   |          |  |                 |        |                                    | Alternative early adoption          |        |           |         |          |          | Revise, if needed |          |        | PC Hearing         |        | BOCC Hearing   |  |  |
| <b>Draft Comp Plan Amendments</b>                        |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| <b>a. Land Use Element Review</b>                        |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 1. Update population projections                         |                                   | Adopted December 2015   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 2. UGA analysis  |                                   | Review with Cities  |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 3. Land Capacity Analysis                                |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| i. Update Appendix Land Use Inventory & Capacity         |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 4. Update all text/charts                                |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 5. Research water quality/quantity issues                |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |
| 6. Review and update lands for public purposes           |                                   |   |          |  |                 |        |                                    |                                     |        |           |         |          |          |                   |          |        |                    |        |                |  |  |

2017 Comprehensive Plan and Development Regulations Update

|                                  |   | 2016                                 |           |                  |       |     |      |                |                |           |              |          |                    | 2017    |          |       |       |     |      |
|----------------------------------|---|--------------------------------------|-----------|------------------|-------|-----|------|----------------|----------------|-----------|--------------|----------|--------------------|---------|----------|-------|-------|-----|------|
| PROCESS STEPS & WORK ITEMS       |   | January                              | February  | March            | April | May | June | July           | August         | September | October      | November | December           | January | February | March | April | May | June |
| Comprehensive Plan               | 7. Update Mineral lands *funding                              |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | i. Approve & Funding for Consultant Option                    |                                      | Approval  |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | ii. RFQ and Selection   | Develop scope and selection criteria |           | Publish & select |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | iii. Staff Support & Review                                   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | iv. Project Management  |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | v. Final Product  |                                      |           |                  |       |     |      | Draft Document | Final Document |           |              |          |                    |         |          |       |       |     |      |
|                                  | 8. Format, internal consistency and improve readability       |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | <b>b. Housing Element Review</b>                              |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 1. Update existing and projected housing needs                |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 2. Update housing options by economic segment                 |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 3. Review assisted housing, group housing & care facilities   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 4. Format, internal consistency and improve readability       |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | <b>c. Capital Facilities Element Review</b>                   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 1. Update facility inventories, service levels & future needs |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | i. Contact each District/agency                               |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | ii. Draft changes   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | iii. Request review of draft                                  |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 2. Review new plans for reference                             |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 3. Format, internal consistency and improve readability       |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | <b>d. Utilities Element Review</b>                            |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 1. Update locations, capacities and future needs              |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 2. Format, internal consistency and improve readability       |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | <b>e. Shoreline Element Review</b>                            |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | Add reference for new SMP                                     |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | <b>f. County Wide Planning Policies</b>                       |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
|                                  | 1. Review with Cities   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| 2. Draft changes                 |   | May include review of MOU            |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| 3. Final Draft                   |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| <b>g. Transportation Element</b> |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| 1. Review Workplan/Timelines     |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| 2. Work with consultants/PW      |   |                                      | As needed |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| 3. Incorporate changes           |   |                                      |           |                  |       |     |      |                |                |           | Draft for PC |          | Final for Adoption |         |          |       |       |     |      |
| <b>Processing Steps</b>          |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| SEPA Checklist                   |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| SEPA Determination & Notice      |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| Staff Report(s) & PC Hearing(s)  |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| Resolution Drafts/Final          |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |
| Noticing of Final Documents      |   |                                      |           |                  |       |     |      |                |                |           |              |          |                    |         |          |       |       |     |      |