

CHELAN COUNTY COMMISSIONERS
MINUTES OF JANUARY 29&30, 2018

Monday, January 29, 2018

9:03:35 AM Opening – Pledge of Allegiance

Chairman Goehner calls the meeting to order. Present for session are Commissioners Overbay and England, County Administrator Cathy Mulhall and Deputy Clerk of the Board Susan Ward

9:04:27 AM Consent Agenda

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Fausto Gomez, Assessor, Step Increase
 - b) Erin Fonville, Assessor, Step Increase
 - c) Travis Brandt, District Court, New Hire Extra Help
 - d) Jeremy Riggan, Regional Justice Center, Longevity Increase
 - e) Jeremiah Sharp, Regional Justice Center, New Hire
 - f) Robert Brock, Regional Justice Center, New Hire
 - g) Austin Key, Sheriff, Step Increase
 - h) Jay “Scott” Moen, Sheriff, Step Increase
 - i) Stanley Smoke, Sheriff, Step Increase
 - j) Ginger Pennington, Community Development, Promotion
 - k) Kami Rosser, Human Resources, Step Increase
 - l) Margaret Walters, Human Resources, Step Increase
 - m) Robert McSeveney, Superior Court, Judicial Appointment

9:04:38 AM Board Discussion

- Letter to the Chelan County Port in regards to CTC Surplus
- Vista Del Lago
- Red Roof Lodge-Vacation Rentals
- Commissioner Goehner updates on Legislative Steering Committee Call
 - On site Sewage
- Rural Internet Bill
- Affordable Housing in Chelan
- Four digit Identifier for sales tax

10:00:32 AM County Administrator Cathy Mulhall

Discussion

1. Administrative Update
 - Department Meeting Agenda

- Employee Evaluations and Record Retention with HR Director Katie Batson
- 2018 Budget Awareness
- Public Services Week

11:01:24 AM Action

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Cashmere Float Association 20180129A2-2
2. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Wenatchee River Institute 20180129A2-1
3. Request from Clerk to fill vacated Legal Clerk position –**add on**
4. Payroll change for Brianne Wolfe, Removal from Eden – **add on**

11:01:37 AM Natural Resources Director Mike Kaputa

Discussion

1. Lake Chelan Watershed Planning Unit resolution for US BOR WaterSMART Cooperative Watershed Management Grant application

11:45:21 AM Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Resolution #2018-7 Lake Chelan Watershed Planning Unit resolution for US BOR WaterSMART Cooperative Watershed Management Grant application

11:45:39 AM Recess

1:30 PM **Campus Facilities Tour with Chris Flick**

Tuesday, January 30, 2018

8:59:24 AM Chairman Goehner calls the Tuesday meeting to order. Present for session is Commissioner England and Overbay and Deputy Clerk of the Board Susan Ward.

8:59:24 AM Chelan-Douglas Development Disabilities Program Presentation, Program Manager Carrie Gavin

9:29:32 AM Public Works Director Eric Pierson

9:30:56 AM OPEN BIDS: Cold Mix Asphalt- All Districts

Bid Opening closed to further bids by Chairman Goehner. Bids received from Central Manufacturing and Granite Construction Company - *See Tabulation of Bids for breakdown from each bidder*. Bid documents referred to Public Works Department to ensure bids meet specifications.

9:31:32 AM Action

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:31:32 AM OPEN BIDS: Emulsified Asphalt Products- All Districts

Bid Opening closed to further bids by Chairman Goehner. Bids received from Idaho Asphalt Supply and Western States Asphalt - *See Tabulation of Bids for breakdown from each bidder.* Bid documents referred to Public Works Department to ensure bids meet specifications.

9:33:48 AM Action

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:33:48 AM OPEN BIDS: Hot Mix Asphalt- All Districts

Bid Opening closed to further bids by Chairman Goehner. Bids received from Central Manufacturing, Granite Construction and Mitchell Trucking and Paving - *See Tabulation of Bids for breakdown from each bidder.* Bid documents referred to Public Works Department to ensure bids meet specifications.

9:35:26 AM Action

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:37:34 AM Executive Session

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae, Deputy Prosecuting Attorney Lou Chernak and Legal Administrative Supervisor Cindy Dietz in matters relating to litigation.

9:59:05 AM Move back to regular session

10:00:17 AM Public Works Director Eric Pierson

Discussion

1. Executive Session Re: Potential Litigation – Prosecuting Attorney Doug Shae
2. County Road Administration Board Road Levy Certification for 2018
3. Personal Services Contract No. 2018-02 With LEH Appraisal Services LLC for West Cashmere Bridge, County Road Project No. 693 (CRP 693)
4. Temporary Permit to Reconnect Driveway – Todd and Jennifer Headrick
5. Temporary Permit to Reconnect Driveway – Darin C. and Anna G.K. Perrollaz
6. Resolution for Waiver from Competitive Bidding Process
7. Open Item

10:06:35 AM Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. County Road Administration Board Road Levy Certification for 2018
20180129R1-1
2. Personal Services Contract No. 2018-02 with LEH Appraisal Services LLC, West Cashmere Bridge, County Road Project No. 693 (CRP 693) 20180129A5-1
3. Temporary Permit to Reconnect Driveway – Todd and Jennifer Headrick – Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703)
20180129R1-2
4. Temporary Permit to Reconnect Driveway – Darin C. and Anna G.K. Perrollaz – Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703)
20180129R1-3
5. Resolution #2018-9 for Waiver from Competitive Bidding Process for NC Machinery

10:06:55 AM Flood Control Zone District – Administrator Eric Pierson

10:10:13 AM Recess

10:17:44 AM Community Development Director Hank Lewis

10:18:36 AM PUBLIC HEARING CONTINUED (Jan 23rd): Updates to the Chelan County Title 11 Zoning Code and Title 14 Development Permit Procedures and Administration, related file ZTA 2016-149. Discussion regarding updated land use permit application forms. Senior Planner Lilith Vespier gives staff report. Dan Beardslee with BNCW is present. Public Comment period is closed.

10:58:46 AM Action

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2018-8 Adoption of amendments to the Chelan County Code Title 11 Zoning, Title 12 Land Division and Title 14 Development Permit Procedures and Administration.

10:58:55 AM Discussion

1. Review refund request for BP# 170324 submitted by Mr. Don Fink in the amount of \$2,022.22. Site address: 2355 Lake Shore Drive, Manson

11:01:44 AM Action

Upon motion and second by Commissioner England Overbay, the Commission unanimously approves the action items as follows:

- Refund request for BP# 170324 submitted by Mr. Don Fink in the amount of \$2,022.22. Site address: 2355 Lake Shore Drive, Manson 20180129B4-2

11:01:44 AM Discussion Continued

2. Discussion regarding department staffing- *Business Rep Paul Parmley from Teamsters Local 760 Comments on Planner II position*
3. General discussion

11:20:57 AM Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Request from Prosecutors office to fill vacated position –**add on**

11:21:15 AM Wenatchee Valley Dispute Resolution Center Annual Update

- Board Chair Laura Jaecks and Interim Executive Director Paul Shelp give report

11:36:36 AM Action

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Request from Community Development to refill Permit Technician vacancy –**add on**

Correspondence:

- Letter to Chelan County Port District Commissioners Re: CTC 20180129C8-1
- Letter to State Representatives Re: WRIA 45 Pilot Project 20180129C8-2

11:37:06 AM Adjourn

Board adjourns until Monday, February 5, 2018

Weekly Voucher Approval for Payment	20180129B4-1
Current Expense	\$107,652.76
Other Funds	<u>\$254,996.59</u>
Total All Funds	\$362,649.35

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W. GOEHNER, CHAIRMAN

SUSAN WARD, Deputy Clerk of the Board