

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JULY 17&18, 2017

**Monday, July 17, 2017**

**9:01:27 AM Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Goehner and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:02:12 AM Consent Agenda**

Upon motion and second by Commissioners Overbay and Goehner, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Emily Bullard, Community Development, Promotion
  - b) Rachel Hosman, Natural Resources, Extra Help, New Hire
  - c) Andrew Lorenzen, Juvenile Detention, Extra Help, New Hire
  - d) Susan Behrens, Assessor, Step Increase
  - e) Keegan Smith, Public Works, Move to Full Time
  - f) Glenna Valentine, Clerk, Step Increase
  - g) Michelle Cummings, Clerk, Step Increase
  - h) Amy Ovenell, Clerk, Step Increase

**9:04:30 AM Board Discussion**

- Courthouse Security
- HR Director Katie Batson Re: payroll change policy
- LCB Renewals
- RiverCom Meeting Update
- CDTC Retreat
- Housing Trust Fund – Monitor Park
- Vacation Rentals
- Fire danger designation
- Commissioners recognize that Cathy Mulhall has earned the WFOA Professional Finance Officer Award for the 26<sup>th</sup> year

**10:01:59 AM County Administrator Cathy Mulhall**

**Discussion**

1. Chris Flick, Facilities Director RE: Parking Lot Restrictions – *Consensus of the Board to remove all 2 hour parking signs and replace with visitor-only parking noting that employees are not to park in designated spots.*
  - Courthouse Security
2. Edmundo Gonzalez, Camp Manager Re: Farm Worker Housing Camp Update
3. Executive Session Re: Contract Negotiation
4. Administrative Update

**11:07:43 AM Action**

Upon motion and second by Commissioner Goehner and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2017-60 Re: Cancellation of Warrants

**11:11:12 AM Action**

Upon motion and second by Commissioner Overbay and Goehner, the Commission unanimously approves the action items as follows:

2. Bid for Removable Bleachers at Expo Center 20170717B1-1

**11:15:44 AM Natural Resources Director Mike Kaputa**

**Discussion**

1. Technical Assistance Agreement with US Geological Survey for Lake Wenatchee Spring Chinook Study
2. Meeting Update on Shoreline Master Plan map corrections
3. Auditors Exit Conference
4. Upcoming Meetings

**11:47:47 AM Action**

Upon motion and second by Commissioner Overbay and Goehner, the Commission unanimously approves the action items as follows:

- Technical Assistance Agreement with US Geological Survey for Lake Wenatchee Spring Chinook Study 20170717A5-1

**11:49:25 AM Executive Session**

Upon motion and second by Commissioners Goehner and Overbay, the Commission unanimously approves to move into 10 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

**11:59:00 AM Move back to regular session**

**11:59:51 AM Recess**

**1:29:43 PM Jail Director Curt Lutz**

1. Departmental Update
  - Migrant Camp
  - Staffing
  - L&I Report corrections

[1:39:59 PM](#) **Executive Session**

Upon motion and second by Commissioners Overbay and Goehner, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

[1:49:09 PM](#) **Extend Executive Session by 5 minutes – Public Notified**

[1:54:59 PM](#) **Move back to regular session**

[1:55:14 PM](#) **Continued Discussion**

2. Monthly budget update

[2:16:18 PM](#) **Board recesses until Tuesday session**

**Tuesday, July 18, 2017**

[9:07:17 AM](#) Chairman England calls the meeting to order. Present for session are Commissioners Goehner and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

[9:07:29 AM](#) **Executive Session**

Upon motion and second by Commissioners Overbay and Goehner, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae matters relating to litigation.

[9:22:21 AM](#) **Move back to regular session**

[9:25:25 AM](#) **Recess**

[9:25:21 AM](#) **Sheriff Brian Burnett and Jail Director Curt Lutz Re: Out of State Transports**

[9:36:27 AM](#) **Public Works Director Eric Pierson Discussion**

1. Temporary Construction Easement between Dennis L. & Laurel M. Reeser and Chelan County
2. Easement Deed between Dennis L. & Laurel M. Reeser and Chelan County
3. Resolution to Establish Disposal Charges and Cash Bank for the Brush Recycling Program in the Leavenworth Quarantine Area
4. Resolution for Wave Division I, LLC Franchise
5. Resolution for Six Year Transportation Program 2018-2023

[9:43:20 AM](#) **Action**

Upon motion and second by Commissioner Goehner and Overbay, the Commission unanimously approves the action items as follows:

1. Temporary Construction Easement between Dennis L. & Laurel M. Reeser and Chelan County for County Road Project No. 714 (CRP 714), Joe Miller Road Permanent Slide Repair 20170717E1-1
2. Easement Deed between Dennis L. & Laurel M. Reeser and Chelan County for County Road Project No. 714 (CRP 714), Joe Miller Road Permanent Slide Repair 20170717E1-2
3. Resolution #2017-61 to Establish Disposal Charges and Cash Bank for the Brush Recycling Program in the Leavenworth Quarantine Area
4. Resolution #2017-62 for Wave Division I, LLC Franchise
5. Resolution #2017-63 for Six Year Transportation Program 2018-2023

**9:43:39 AM FLOOD CONTROL ZONE DISTRICT**

**Discussion**

1. Financial Policies
2. Antoine Creek Flood Response Reimbursement
3. Kingsbury Road Flood Response Reimbursement

**9:43:46 AM Action**

Upon motion and second by Commissioner Overbay and Goehner, the Commission unanimously approves the action items as follows:

1. Antoine Creek Flood Response Reimbursement 20170717B4-2
2. Kingsbury Road Flood Response Reimbursement 20170717B4-3

**10:18:26 AM Community Development Director Hank Lewis**

**PUBLIC HEARING CONTINUED (July 11):** Consideration of proposed Zoning Text Amendments to the Chelan County Zoning Code; regarding the production and processing of marijuana, Medical Marijuana and marijuana related uses in unincorporated Chelan County.

Chairman England opens the public hearing. No one from the public is present. Public Comment period is closed.

**11:04:12 AM Action**

Upon motion and second by Commissioner Goehner and Overbay, the Commission unanimously approves the action items as follows:

- Notice of Hearing for final Adoption to be held on August 8<sup>th</sup> at 10:15 A.M.

**11:04:42 AM Recess**

**11:07:02 AM Discussion**

1. Review of the Birch Run Phase 5 Subdivision (P2015-043) submitted by Norm Nelson of NW Geo Dimensions on behalf of M&A Land, LLC for approval and final signature on the Mylar by the Chair of the Board of Chelan County Commissioners.

**11:07:42 AM Action**

Upon motion and second by Commissioner Goehner and Overbay, the Commission unanimously approves the action items as follows:

1. Birch Run Phase 5 Subdivision (P2015-043) submitted by Norm Nelson of NW Geo Dimensions on behalf of M&A Land, LLC for approval and final signature on the Mylar by the Chair of the Board of Chelan County Commissioners.

**11:08:01 AM Recess**

11:15 A.M. **Washington State Auditors Exit Conference**

12:45 P.M. **Adjourn**

Board adjourns until Monday, July 24, 2017

Weekly Voucher Approval for Payment	20170109B4-1
Current Expense	\$883,972.20
Other Funds	<u>\$1,021,514.77</u>
Total All Funds	\$1,905,486.97

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board