

COMMERICAL/NON-COMMERCIAL VENDOR RULES

1. **CONTRACTS AND FEES:** Applications for space must be applied for through the Fair office. Space will be sold by the Fair Board. Contracts must be made in writing prior to opening of the fair. Under no circumstance will anyone be permitted to operate any booth without a signed contract and full payment prior to opening day.
2. Vendors operating under a signed contract must adhere to rules printed thereon. Failure to comply with these rules will result in forfeiture of rights as a Vendor. Decision of failure to comply will be determined by Director in Charge of Concessions and the Chelan County Fair Board.
3. **CANCELLATION OF PERMITS AND/OR CONTRACTS: Chelan County Fair reserves the right to cancel Permits and/or contracts at any time it is not satisfied with performance of the holder of such permit or contract.**
4. **Deposits made by Vendors for privilege of operating at the Chelan County Fair are non-refundable.**
SET UP AND RELEASE TIME FOR ALL VENDORS: Booths must be in place no later than 9 P.M. Wednesday, September 9th with the exception of Washington State Patrol, Chelan County Sheriff, fire trucks and/or other government and emergency vehicles. Under no circumstances will this time be extended. Booths can not be disassembled before **7PM on Sunday, Sept. 13, 2009. No moving vehicles are permitted on the grounds until after 7PM, same exceptions as above.**
5. Inside Commercial **booth** height will be limited to 42 in. front and sides. Back may go to height of wall/curtain. **HOURS OF OPERATION** are from 9 AM to 10 PM, Thursday, Friday and Saturday. Sunday hours will be 10 AM to 6 PM with no moving vehicles until after 7PM.
6. **INSURANCE:** Liability insurance coverage of \$1,000,000 is required for each Vendor.
7. **Any person or persons, religious, non-profit organizations and/or body of people organized to promote a common cause must abide by same rules.**
8. Space must be rented prior to the Fair in an area designated by the Fair Board and set aside for all groups distributing materials to promote their cause.
9. Activities must be confined to space assigned.
10. Persons associated with telling their story to promote a cause must abide by these rules. All Rules will be a part of the contract by and between Vendor and the Chelan County Fair Board.
11. **Inside Booth height** will be limited to 42 inches on front and sides. Back side may go to height of wall or curtain.
12. **Dogs and/or pets are NOT allowed on grounds, except guide dogs.**
13. All other rules and conditions of lease contract signed by both parties apply.

ADDITIONAL FOOD CONCESSION RULES

1. In addition to the above rules all Food Concessions MUST obtain a health permit from the Chelan-Douglas County Health Department. Permit MUST be displayed in plain site in the concession. Under no circumstance will booth be permitted to operate without permit from Health Department.
2. **MOVING VEHICLES WILL BE PERMITTED ON GROUNDS BEFORE 9 A.M.** each day and after 10 P.M. In case of emergency making it necessary to get supplies to booths that are too heavy to carry, please contact the Fair office for assistance.
3. **Food booths must remain open until 7P.M. on Sunday, September 13th. Moving vehicles will NOT be allowed on the grounds before 7 P.M.**
4. **FOOD BOOTHS must file a report of the previous day's business with the Fair Office on or before 10 A.M. of the following day. Receipts for Sunday, September 13th must be filed on Sunday night before concessionaire leaves the grounds or no later than noon on Monday September 14th. ALL PAYMENTS must be made no later than September 14, 2009 by 5 P.M.**
5. Rules will be strictly enforced. Failure to file a daily report may result in disciplinary action. Action will be determined by the Fair Board Executive Committee.

VENDOR CONTEST

ALL VENDORS are automatically entered in the maintenance and decoration contest. This years theme is "*Boots, Chaps and Cowboy Hats!*" In order to encourage Vendors to make their displays attractive and maintain them that way throughout the fair, ribbons will be awarded in each division (Commercial, Non-Commercial and Food Concessions). Judging will be on the Danish system. The ribbons will be awarded on Saturday morning, Sept. 12th. Decisions will be final. The following criteria will be used for judging:

a. Attractiveness	25 points	b. Attendant on Duty	20 points
c. Attitude of Attendant	20 points	d. Cleanliness	15 points
		e. Appeal to Public	<u>20 points</u>

TOTAL 100 points